



March 26, 2013

Office of the First Selectman
7 Fan Hill Road
Monroe, CT 06468

SUBJECT: Town of Monroe, CT Request for Qualifications and Proposals
Facilities and Demographic Assessment
RFQ #2-2013

Mr. Vavrek,

Facility Engineering Associates, P.C. (FEA) is a certified Small Business. We appreciate this opportunity to provide this proposal to the Town of Monroe in accordance with RFQ #2-2013 dated March 28, 2013. This proposal addresses the requested components identified in the RFQ and its enclosures and references. Additionally, we acknowledge the additional information distributed during and after last week's walk through. Specifically, we acknowledge the two changes in time and the removal of the bid bond requirement.

The insurance requirements include a provision for not more than \$75,000 deductible per claim on the professional liability insurance coverage. FEA has made a business decision to maintain a higher deductible (\$125,000) to reduce the annual premium. FEA has the necessary financial strength to maintain the higher deductible and is willing to produce financial information to substantiate our decision.

We recognize that the Town of Monroe has an important decision to make in selecting a team to provide these consulting and assessment services. It is obvious that town has a responsibility of national emotional interest. The scope of services for this project is aligned with our core skills and experience. With the additional specialized resources that we have brought into our effort, we are confident that we can meet your expectations. We trust that you will find FEA fully qualified to provide your services and we are confident that we have the knowledge and expertise to deliver.

FEA is the international leader in facilities management which includes total facility life management. In our twenty years of existence, **we have done over 200 million square feet of facility condition assessments.** Our leaders serve on the board of directors of the top international facilities management associations such as the International Facilities Management Association (IFMA), the association of higher education officials (APPA) and the Global Facilities Management association (Global FM).

Attached you will find just a few examples of our many condition assessment projects. Additionally, we consult extensively with the GSA, the State Department Office of Overseas Building, the Smithsonian Institute, the National Park Service, and **are just finishing the assessment of all the public schools in the State of Wyoming.**

Additionally, FEA is very experienced working with historic structures and in historic districts. The National Park Service is the custodian of many of the nation's historic structures and our ongoing support of the facilities management efforts include conducting condition assessments. FEA is also the primary consultant for exterior issues on the Waldorf Astoria property in New York City.

Assisting FEA in this effort will be the national leader in demographic studies, ProximityOne, employing former Census Bureau experts. As the economy and demographics change, so does the importance of having the most relevant, accurate, and useable decision-making information to achieve visions for performance and goals. Disparate, wide-ranging, and unconnected data, requires knowledge, methodology, and tools that can transform these data into decision-making information solutions. These are among factors that led to the establishment of ProximityOne and foundation for its operation.

Their geographic-demographic-economic data and analytical tools can help you knit together and use diverse data in a decision-making and analytical framework. Our demographic-economic estimates and projections can help you better understand the current situation/area characteristics and how areas of interest might change in the future. They offer geocoding tools and services to geocode address data that can then be visually analyzed in maps and otherwise to facilitate impact and geospatial analyses.

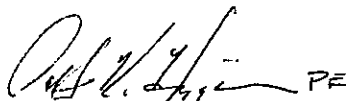
Their clientele include private and public sector organizations located worldwide. Due to the nature of much of the ProximityOne data, most clients are focused on geographic-demographic-economic applications focused on the U.S. they work with consultants, developers, academia, Federal government, state government, local government, small and large businesses with wide-ranging products, services and operations.

Their primary product/service areas are the Situation & Outlook (S&O) integrated data access and analytical system and the CVXE geographic information system tools for visual and geospatial analysis. Demographic-economic estimates and projections that the developed are housed within the S&O system. Use/access S&O information via the Web interactively, S&O Desktop, S&O Server, S&O datasets.

The unique qualities that our team offers are:

- ✓ The key personnel on this project have extensive and unique experience in facility condition assessments for schools, government organizations and agencies.
- ✓ FEA has performed facility commissioning, condition assessments, asset inventories, quality assurance assessments for hundreds of institutional, government, health care, and commercial facilities.
- ✓ As a nation firm, we can mobilize sufficient qualified staff to augment our local representatives.

Respectfully,
FACILITY ENGINEERING ASSOCIATES, P.C.



Scott K. Higgins, PE
Government Business Development Manager



Teena Shouse, CFM, IFMA Fellow
Associate



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Company Information:

1. Name of company: **Facility Engineering Associates, PC**

Description: FEA was founded in 1992 to provide technical support to owners and managers of existing facilities. Since then, we have grown to a national engineering and facility management consulting firm whose education and experience as a thought leader in our industry allows us to deliver the solutions you need. Our primary and corporate office is located near Washington, DC, with additional major offices located in Dallas, TX, Denver, CO, and San Francisco, CA. Additional support from satellite offices and contract employees can be found in Richmond, VA, Greenville, SC, Kansas City, MO, and Austin, TX. This national presence allows us to provide services to our clients at a personal and local level. For this contract, FEA will be handling all aspects of the scope of work except the demographics.

Name of sub-consultant: **ProximityOne**

Description: Their geographic-demographic-economic data and analytical tools can help you knit together and use diverse data in a decision-making and analytical framework. Our demographic-economic estimates and projections can help you better understand the current situation/area characteristics and how areas of interest might change in the future. They offer geocoding tools and services to geocode address data that can then be visually analyzed in maps and otherwise to facilitate impact and geospatial analyses.

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2. Associate in Charge: Bill Small (also Chief Operating Officer) Authorized to negotiate
Project Manager: Les ZumBrennan Authorized to negotiate
Quality Assurance: Paul Swanson (principal) Authorized to negotiate
Project Engineer: Jim Justus



Resumes for these individuals are included in Tab 7.

3. Address of principal office and office from which Projects will be managed:

12701 Fair Lakes Circle
Fairfax, VA 22033

4. Name, address, telephone number and email address of the principal contact person to receive notifications and to reply to inquiries from the Finance Department.

Scott K. Higgins, PE
12701 Fair Lakes Circle
Fairfax, VA 22033
703-667-1017
Scott.Higgins@FEApc.com

5. Legal form of ownership. Privately employee owned S Corporation in the Commonwealth of Virginia.
6. Years engaged in above services under your present name: 20 years
7. Litigation - Describe any litigation, including arbitration proceedings: none
8. Default - Have you ever failed to complete any work awarded to you? No
- Have you ever defaulted on a contract or been notified of a default by your client? No

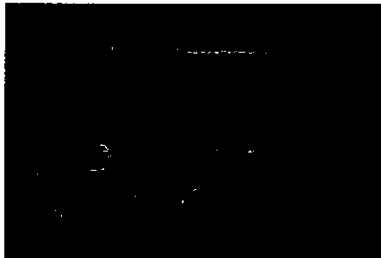


National Park Service Comprehensive Condition Assessment *Nationwide, United States*



Working with the Washington Service Office of the National Park Service (NPS) Facility Management Division, FEA completed comprehensive condition assessments at 44 national parks throughout the National Park Service's Northeast, Midwest, and Intermountain Regions. FEA was selected due to our expertise in the assessment of building systems and infrastructure and our ability to respond in a timely manner on a nation-wide basis.

Almost 600 buildings, over 330 residences, and 170 utilities were assessed in our first year. Assessments included architectural systems, structural systems, mechanical systems, electrical systems, plumbing systems, and conveying systems. The data collected included an inventory of park-maintained equipment, identification of critical equipment attributes, and an assessment of the equipment.



Based on the feedback from the NPS, the data provided will allow the NPS to look at service-wide budgeting in a more programmatic sense and allocate resources more sensibly. This is the first phase of the assessment program, which is intended to continue in the future by revisiting the park assets on a regular basis to update the inventory, condition, and needs of each NPS-maintained asset.



Since our initial assessment, FEA has been engaged to perform various assessments in other park facilities, including a utility distribution assessment and sewer line inspections.

In 2010, FEA re-competed for this blanket purchase agreement and was awarded as one of the contractors.

PRIMARY CLIENT REFERENCE

Cheryl Drake
Contracting Officer
12795 West Alameda Parkway
Denver, CO 80225-0287
(303) 987-6719
Cheryl.a.drake@nps.gov

START DATE: October 6, 2004
COMPLETION DATE: On-Going

VALUE OF CONTRACT: \$7,846,639

CLIENT BENEFITS

- Professional assessment of the current condition of NPS facilities
- Accounting of deferred maintenance backlog
- Forecast of on-going recurring maintenance and equipment replacement schedules
- Data to allow the NPS to improve their method of budgeting facility needs based on actual condition
- Ability to establish benchmarking metrics across the entire NPS inventory

SCOPE ITEMS

- Comprehensive condition assessment of NPS-maintained facilities
- Asset and equipment inventory and data collection
- Deferred maintenance (deficiency) identification
- Recurring maintenance and life-cycle replacement identification
- Collected data and costs populated directly into NPS database



Wyoming School District Condition Assessment *Statewide, Wyoming*

The Wyoming Schools Facilities Commission required the creation and implementation of a training program to assess all schools in the state of Wyoming (23 million square feet). In conjunction with the assessment, they required the development of a prioritization asset management program that would be defensible under a court order from the Supreme Court of Wyoming and could be put in place in less than six months. The commission also required that commission personnel be used for the field assessments.

The project was divided into three phases. During Phase 1, FEA researched various published assessment methodologies and resolved to use the Backlog of Maintenance and Repair (BMAR) approach to facility condition assessment. First, focusing at the system level allowed the assessment to be completed within the desired timeframe and secondly, the level of detail required for the assessment was consistent with the experience levels of the assigned commission personnel.

During Phase 2 of the project, FEA worked with commission staff to develop facility condition assessment standards and forms for use by commission staff assessors. FEA trained the commission staff in condition assessment by performing assessments of approximately 500,000 GSF of school facilities in Cheyenne. These facilities included schools at the elementary, junior high and high school levels. FEA instructors and state assessors performed assessments together and compared rankings of individual systems assessed to calibrate the assessors.

Phase 3 of the project is currently ongoing. FEA has performed a verification assessment of selected facilities assessed by commission staff to document consistency and adherence to the established evaluation standards. FEA has also testified to the select committee of the Wyoming State Legislature as to the credibility and repeatability of the assessment data.

Client Accolades:

"We are extremely satisfied with FEA's performance and are continuing to use them for all of our on-going needs associated with the conditions assessment program. Their staff is professional, well-trained, and a pleasure to work with. We would highly recommend them to any organization looking to establish a meaningful asset management program."

Ms Nancy Nuttbrock, Deputy Director, Design & Construction



PRIMARY CLIENT REFERENCE

State of Wyoming School Facilities Commission
Nancy Nuttbrock
Deputy Director of Design and Construction
1103 Old Town Lane, Suite 1
Cheyenne, WY 82002
nnuttb@wyo.gov
(307) 777-8536

START DATE: June 2006

COMPLETION DATE: On-Going

VALUE OF CONTRACT: \$181,000+

PROJECT SIZE: 23 Million GSF

CLIENT BENEFITS

- A defensible prioritization asset management program for Wyoming school facilities
- System level assessment completed within the desired timeframe
- Staff was trained to perform condition assessments school facilities
- Final deliverable will be a dynamic system, easily updated and verified
- Data will be credible and able to withstand scrutiny from the Wyoming State Legislature and a Supreme Court review

SCOPE ITEMS

- Assess the condition of school facilities statewide using commission personnel
- Prioritize needs in an objective, consistent, and transparent fashion that is linked to industry best practices
- Capture that data into a robust software application that will facilitate developing and tracking a capital expenditure program



U.S. Department of the Interior Holocaust Memorial Museum Facilities Inspection and Assessment Washington, DC

Facility Engineering Associates, P.C. (FEA) provided Facilities Inspection and Assessment services at the United States Holocaust Memorial Museum (Museum) and adjacent Ross Administration Building (RAB).

The Museum consisted of a 7-story, 258,000 square foot building constructed in 1993. The primary function of the building was to house exhibit space and historical artifacts for public viewing. The RAB consisted of a historically-significant, 4-story, 46,000 square foot building constructed in 1905. The primary function of the building was to house office, administrative, and storage space, in support of the Museum.

The primary purpose of the assessment was to identify deficiencies at the buildings, develop building component renewal lifecycles, and to identify code compliance and functional inadequacies. FEA also prepared Facility Condition Indexes (FCIs) for each building, and performed benchmarking against similar facilities to provide classification on the FCI rating scale. As part of the benchmarking, Current Replacement Values (CRVs) were prepared for each building.

FEA also performed a cursory-level Energy Review, assessing the feasibility of each building to meet current Energy Star, LEED, and Federal Environmental Executive Order goals and requirements.

The results of the assessment were used by the Museum's Division of Operations in their capital planning efforts.

FEA was selected due to our broad expertise and experience in performing facility condition assessments and developing facility capital investment plans.



PRIMARY CLIENT REFERENCE

Alex Butterfield
Facilities Management Operations
100 Raoul Wallenberg Place, SW
Washington, DC 20024
abutterfield@ushmm.org
(202) 479-9736

START DATE: March 2010

COMPLETION DATE: July 2010

VALUE OF CONTRACT: \$42,396

SUBCONSULTANTS

- Rolf Jensen & Associates, Inc.
- SAI Engineering, Inc.

CLIENT BENEFITS

- Thorough independent third party reporting of present building conditions
- Identification of capital and deferred maintenance projects over a 20 year period
- Recommendations for future expenditures to extend the expected service lives of existing assets
- Feasibility of buildings to meet current energy standards
- Benchmarking of existing buildings against similar facilities nationwide

SCOPE ITEMS

- Facility condition assessment
- Cost estimates & capital expenditure prioritization
- Deferred maintenance identification
- Identification of critical facility asset needs
- Preliminary energy review
- Detailed system assessments performed by specialty subconsultants: mechanical, plumbing, electrical, and fire & life-safety systems



Weld County School Facility Maintenance Plan Weld County, Colorado

Facility Engineering Associates (FEA) performed facility condition assessments of over 500,000 square feet across the entire Weld County RE-8 school district. The challenge facing the school district was how to reach their primary goal of improving student achievement with limited available funding in a demographic area of shrinking enrollment. The purpose of the assessments was to create a Facility Management and Maintenance Plan (FMMP); the FMMP was intended assist in the achievement of the goal by creating and maintaining facilities that are productive learning environments.

FEA was engaged to perform a detailed visual assessment of the district's schools and ancillary buildings to forecast 10-year capital renewal and maintenance budgets. The assessment included site and grounds features, exterior building envelope, Mechanical/Electrical/Plumbing services (MEP), security and safety, interior finishes, equipment, and hazardous materials for all of the facilities. At the completion of the assessment, FEA presented the resulting budget forecast for maintenance and capital renewal to the District Board. FEA also provided training sessions in English and Spanish to maintenance personnel concerning the handling and maintenance of lead-based paint and asbestos.

The relationship established throughout the condition assessment project presented the opportunity for FEA to complete addition services for the Weld County School District. For example, FEA was able to provide a more detailed structural review of a deteriorated concrete roof structure in the pool building. FEA then furnished design documents for the structural repairs.



PRIMARY CLIENT REFERENCE

Mr. Richard Hawley
Director of Support Services
Operations and Maintenance
301 Reynolds Street
Ft. Lupton, CO 80621
rhawley@ftlupton.k12.co.us
(303) 857-3200

START DATE: March 2007

COMPLETION DATE: July 2007

VALUE OF CONTRACT: \$46,200

PROJECT SIZE: 512,611 Sq Ft

SUBCONSULTANTS:

Aerotek, Inc.
Rolf Jensen & Associates, Inc

CLIENT BENEFITS

- Provided 10-year capital renewal and maintenance expenditure forecast
- In-depth study of current conditions for facilities and services
- Operational options for reuse of facilities

SCOPE ITEMS

- Detailed facility condition assessment
- Equipment inventory
- Capital renewal and maintenance budget forecast
- Hazardous materials training for maintenance personnel



American University Dining Facilities Condition Assessment Washington, DC

Facility Engineering Associates, P.C. (FEA) conducted a condition assessment and life-cycle analysis of American University's dining service areas in order to prepare a 10-year forecast of anticipated capital renewal expenditures for budgeting purposes. The capital expenditure forecasts were based on observed conditions, reported performance, industry standard useful life data, maintenance history reviews, and use and performance adjustment factors.

FEA's team consisted of both experienced energy engineers and facility management consultants who understand building systems and facility maintenance and management issues. Finding deficiencies was only the beginning - being able to design practical solutions and standing ready to assist in their implementation resulted in timely and cost-effective corrections. Our first hand knowledge of facilities management and the challenges have led to meaningful solutions which have addressed both the day-to-day management opportunities and the on-going planning and budgeting challenges.

FEA assisted in prioritizing capital expenditures as well as listing them by expected useful life. FEA's understanding of restrictive budgets in an ever-tightening financial environment and their prioritization helped AU to focus on the deficiencies that could lead to business disruption, escalating cost or rapid deterioration.

Scope Items:

- Conduct condition assessment and life-cycle analysis
- Assess kitchen equipment based on observed conditions and reported performance
- Create industry standard useful life data
- Conduct maintenance history reviews
- Conduct use and performance adjustment factors
- Assessment of refrigerant types for upgrading refrigeration equipment



PRIMARY CLIENT REFERENCE

Holly Mussatti
Assistant Director
4400 Massachusetts Avenue, NW
Washington, DC 20016-8020
(202) 885-2321

START DATE: July 2009
COMPLETION DATE: February 2010

VALUE OF CONTRACT: \$17,950

CLIENT BENEFITS

- Developed, prioritized, and justified maintenance and repair budgets to aid in AU's budget planning process
- Delivered an accurate inventory of existing kitchen equipment and infrastructure components
- Provided a professional assessment of current equipment condition and support base building systems
- The 10 year capital expenditure forecast provided an objective experience-based forecast of equipment renewal needs based on a number of factors and variables
- Created an EUL life-cycle analyses based on best benchmark practices
- Prioritized expenditures based on criticality of equipment



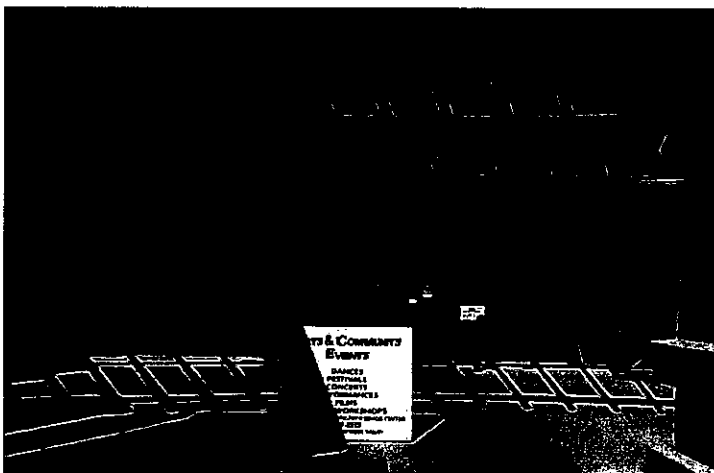
City of Las Vegas
Facility Condition Assessment Services
Las Vegas, Nevada

Facility Engineering Associates, P.C. (FEA) has assessed approximately 188,800 s.f. in this ongoing project with the City of Las Vegas. In performing the facility condition assessment, FEA completed a baseline analysis to document the current state of facilities in terms of the architectural, mechanical, electrical, plumbing, fire protection, security, and elevator systems. All collected data from the field was input into our capital expenditure planning software program (ENVISAGE).

ENVISAGE is the capital expenditure planning software program developed by FEA in support of our facility management and condition assessment services. ENVISAGE is a practical, cost-effective software solution based on FEA's broad experience with facility condition assessments, facility maintenance, facility management, and financial planning processes.

ENVISAGE is designed to produce short- and long-term capital expenditure forecasts that can incorporate inflation, A/E fees, project management fees, and contingencies where appropriate. ENVISAGE analyses are based on expected useful lives and remaining useful lives of the systems, which are part of the initial data input.

These tools provide efficient prioritization and ranking of capital projects through the use of importance factors developed in concert with the City of Las Vegas.



PRIMARY CLIENT REFERENCE

Pamela Lynn, CPM
Contracts Specialist
Purchasing and Contracts Division,
Office of City Clerk
400 Stewart Avenue
City Hall, First Floor
Las Vegas, NV 89101-2986
(702) 229-6006
plynn@lasvegasnevada.gov

START DATE: September 10, 2009

COMPLETION DATE: October 30, 2009

PROJECT SIZE: 188,800 SQFT
VALUE OF CONTRACT: \$36,304

CLIENT BENEFITS

- Capital Repair projections over a 10-year period
- Recommendations for replacement, repairs, upgrades, or further investigation
- Access to and training for our ENVISAGE database software

SCOPE ITEMS

FCA, Software, Training components

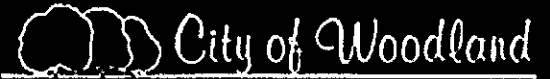
1. Exterior systems
2. Interior systems
3. Health/fire/life safety
4. ADA
5. Elevators
6. HVAC



City of Woodland Condition Assessment & Facilities Maintenance Plan Woodland, California

Facility Engineering Associates, P.C. (FEA) assessed the condition and estimated repair and renovation costs for ten buildings totaling approximately in the City of Woodland, California. The buildings included City Hall, Library, Police, Fire Stations and Community Centers. Components evaluated included site systems, structural systems, exterior building envelopes, roof systems, interior finishes, security systems, mechanical and electrical systems, and fire and life safety systems.

In addition, FEA performed an organizational assessment including a labor needs analysis that compared the facility management operating environment with other governmental facility management operations to determine gaps in skill types and levels of effort required to maintain the City of Woodland's facilities in accordance with budget and needs. The facility condition assessment data allowed the City of Woodland to more effectively manage their facilities for the life cycle of the buildings with unbiased information that reflected the internal operational and funding priorities of the City of Woodland.



PRIMARY CLIENT REFERENCE

Michael Karoly, PE
Senior Civil Engineer
300 First Street
Woodland, CA 95695
(530) 661-5963
Michael.Karoly@CityofWoodland.org

START DATE: March 2009

COMPLETION DATE: On-going

VALUE OF CONTRACT: \$96,700

CLIENT BENEFITS

- Capital Repair projections over a 10-year period
- Recommendations for replacement, repairs, upgrades, or further investigation
- An unbiased review of existing processes, job descriptions, and organizational structure
- Specific recommendations for number and scope of employees and contracted resources

SCOPE ITEMS

- Facility Condition Assessment
- Organizational Assessment
- Labor Needs Analysis
- Facility Operations Plan

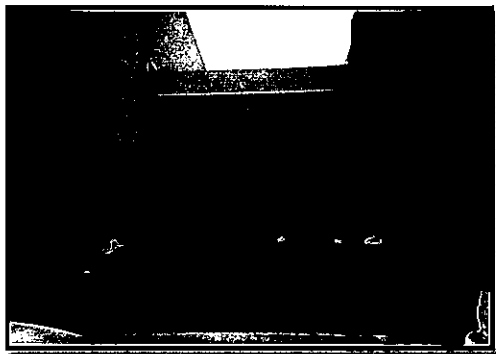


Covance Laboratories Condition Assessments & CMMS Implemented *Nationwide*

Facility Engineering Associates, P.C. (FEA) performed condition assessments and implemented a preventive and predictive maintenance program at the Covance Laboratories in two states. Covance had selected and installed TMS Pro as its computerized maintenance management system (CMMS) for use across their facilities, but had limited use of the system and it was in need of upgrades at the time of the project. FEA populated the database with asset and equipment inventories for about 600,000 s.f. of building space on 150 acres. Equipment included all mechanical, electrical, plumbing, fire and life safety, kitchen and other specialty equipment.

FEA developed a preventive and predictive maintenance program for the various equipment categories and types for Covance. PM procedures and schedules were tagged to all of the equipment inventoried in the multiple buildings. TMS Pro was installed on a network to allow the generation of work orders and provide a computerized preventive maintenance tracking system.

The condition assessments and CMMS implementation were implemented in two phases across the various facilities. Once completed, FEA provided training on the use of the new TMS system to Covance facilities staff.



COVANCE.
THE DEVELOPMENT SERVICES COMPANY

PRIMARY CLIENT REFERENCE

Gary Broersma
Director, Global Facility Management
445 Hemmingwood Court
DeBary, FL 32713-4926
(703) 989-0864

START DATE: 1998

COMPLETION DATE: 1998

VALUE OF CONTRACT: \$70,000

CLIENT BENEFITS

- Restored effective use of the CMMS by updating inventory and linking the inventory to PM's
- Gained a better understanding of their asset inventory and physical condition for future planning and budgeting
- Covance can now better manage their assets and organize work orders from what was an underutilized CMMS
- By learning better how to utilize the CMMS it will optimize the facility equipment investment and create a more productive FM workforce

SCOPE ITEMS

- Facility Condition Assessments
- Equipment & Asset Inventory
- Cost Estimates
- Capital Expenditure Forecasts
- Multi-Building Facilities
- Conformance to Schedule
- CMMS
- Preventive Maintenance Services



Honolulu International Airport FM System Implementation

Honolulu, Hawaii

Facility Engineering Associates (FEA) in conjunction with Asset Evolution was contracted by the Airports Division of the Hawaii Department of Transportation to provide comprehensive inventories and assessments of airport facility assets at Honolulu International Airport (HNL) for entry into Asset Evolution's total life cycle management system, providing a detailed multi-year overview of existing and future capital renewal requirements. FEA's responsibilities under the contract included assessment of the condition of the facilities and their related assets. Assets included in the assessment are as follows:

- Landside & Airside Pavements
- Parking Lots
- Airfield Ramps & Aprons
- Site Fencing
- Roofs
- Primary & Secondary HVAC
- Electrical Equipment
- Emergency Power Systems
- Fire Protection Systems
- Airfield Lighting Control
- Passenger Loading Bridges
- Baggage Handling Systems
- Conveying Systems
- Interior Flooring
- Security Systems
- Flight Information Display Systems
- Other Various Specialty Systems (Supervisory Control & Data Acquisition, Energy Monitoring, Public Address, Water Monitoring, Noise Monitoring)

Representative facilities evaluated and incorporated into the comprehensive inventory and condition assessment included: terminals and concourses; air cargo facilities; corporate office space; maintenance facilities; rental car agency areas; parking garages; hangar lines; fuel farm and hydrant fueling systems; airport operational support structures and associated facilities.



PRIMARY CLIENT REFERENCE

Manuel Lanuevo, PE
Head Facilities Maintenance Engineer
400 Rodgers Boulevard
Suite 700
Honolulu, HI 96819-1898
(808) 838-8804

START DATE: October 6, 2006

COMPLETION DATE: December 14, 2007

PROJECT SIZE: 3,000,000 SQFT

VALUE OF CONTRACT: \$173,514

CLIENT BENEFITS

- FEA offered valuable and broad expertise in various building types, uses and systems
- Early detection of issues that could require significant capital to address
- Assessment data organized to assist in capital planning and budget justification

SCOPE ITEMS

- Visual inspection of all architectural, civil, structural, mechanical and electrical systems at each facility
- Collection of asset information tied to airport specific location codes (PropWorks)
- Prioritize replacement schedules for existing equipment
- Development of long-term capital investment plans



Howard County Public School System Facility Condition Assessments *Howard County, Maryland*

Facility Engineering Associates (FEA) was contracted through Gilbert Architects to provide consulting services to accomplish condition assessments for Howard County Public Schools. Work included field assessments of major building components and the development of 20 year capital renewal plans. The work was completed in three phases over 1.5 years.

Twelve large high schools, nineteen middle schools, two special schools comprising over 7.4 million square feet were addressed within this project. Individual buildings ranged in size from 50,000 sf to 250,000 sf.

The assessment results provided comparative data to program future projects that will result in an equitable level of condition and performance between schools, and to develop and justify maintenance and repair budgets.



HOWARD COUNTY PUBLIC SCHOOL SYSTEM

PRIMARY CLIENT REFERENCE

Kenneth Roey
Executive Director, Facilities
Planning and Management
10910 State Route 108
Ellicott City, MD 21042
(410) 313-1527
ken_roey@hcpss.org

START DATE: July 2007
COMPLETION DATE: August
2009

PROJECT SIZE: 4,500,000 SQFT
VALUE OF CONTRACT: \$783,800

SUBCONSULTANTS:

The Protection Engineering Group
Atlantic Consulting, Inc.

CLIENT BENEFITS

- Thorough independent third party reporting of present building conditions
- Consistent school system wide approach to condition assessments
- Identification of capital and deferred maintenance projects over a 20 year cycle
- Recommendations for future expenditures to extend the expected service lives of existing assets

SCOPE ITEMS

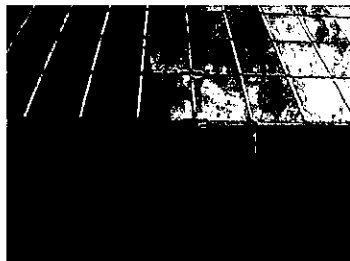
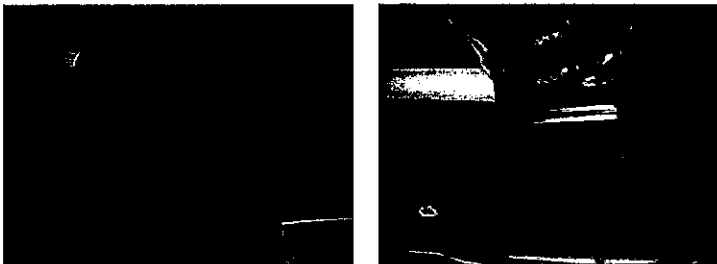
- Facility Condition Assessments
- Cost estimates & capital expenditure prioritization
- Identification of critical facility asset needs
- Comparison data between schools



Intelsat
Facility Condition Assessment
Washington, DC; Ellenwood, GA; Long Beach, CA

Facility Engineering Associates, P.C. (FEA) performed a comprehensive Facility Condition Assessment and Capital Improvement Forecasting services for Intelsat facilities in Washington, DC, Ellenwood, GA, and Long Beach, CA. The building comprised over 1 million square feet of area. FEA previously conducted an assessment of the Washington, DC facility in 2003.

The assessment results provided data to program future projects that will result in an equitable level of condition and performance between facilities, and to develop and justify maintenance and repair budgets. Intelsat uses the data from the facility assessments to plan capital and operations budgets.



PRIMARY CLIENT REFERENCE

Nancy Lumb
Manager, Facilities Operations and
Maintenance
3400 International Drive, NW
Washington, DC 20008-3006
(202) 944-7410
nancy.lumb@intelsat.com

START DATE: June 1, 2009

COMPLETION DATE: July 31, 2009

PROJECT SIZE: 1,080,000 SQFT

VALUE OF CONTRACT: \$52,000

SUBCONSULTANTS:

Atlantic Consulting, Inc.
Capitol FPE

CLIENT BENEFITS

- Thorough independent third party reporting of present building conditions
- Consistent corporate wide approach to condition assessments
- Identification of capital and deferred maintenance projects over a 10 year cycle
- Recommendations for future expenditures to extend the expected service lives of existing assets
- Nationwide presence allowed cost-effective response to multiple building sites

SCOPE ITEMS

- Facility condition assessments
- Cost estimates & capital expenditure prioritization
- Identification of critical facility asset needs
- Detailed system assessments performed by specialty subconsultants: electrical, elevators, and fire & life-safety systems



**Minnesota Department of Admin
Development of a Facility Condition
Assessment Process**
St. Paul, Minnesota

The State of Minnesota required assistance to develop standard, self-maintained, Facility Condition Assessment (FCA) processes, including reporting and measurement, that will result in consistent, accurate, and real-time information regarding the condition of real property in the State of Minnesota. Specific goals included definition of cost effective processes for collecting FCA data, including best practices, definition of standard data elements and reports, and definition of minimum qualifications for persons performing FCAs. The State of Minnesota also desired that the data collected as part of the FCA process either be directly entered or formatted in such a way that it could be uploaded into their Archibus database.

FEA performed the following general tasks:

- Developed an objective methodology and recommend industry standard tools for conducting FCAs
- Provided options for accomplishing FCAs internally
- Developed and provided qualifications of assessors
- Provided training material on recommended FCA process
- Currently working on final deliverables, including a written report that includes analyses, methodologies, options, process flow diagrams, recommendations, and training materials

FEA researched various published assessment methodologies and resolved to use the Backlog of Maintenance and Repair (BMAR) approach to facility condition assessment. The next step in the program will be to train assessors and to calibrate assessments through a pilot program that will enable the State to have a standardized process that they can readily defend.



PRIMARY CLIENT REFERENCE

Fred Anderson
Real Property Archibus Support
Department of Administration
Real Estate and Construction Services
50 Sherburne Avenue, Room 309
St. Paul, MN 55155
(651) 201-2391

START DATE: November 15, 2012

COMPLETION DATE: On-going

VALUE OF CONTRACT: \$64,600

CLIENT BENEFITS

- Experienced team provided not only condition assessments, but in developing standard processes for other clients
- Standardized FCA process will result in objective, repeatable, and verifiable results
- Field assessors were equipped with checklists and forms that will ensure standard results
- Data entry forms can be mapped to be uploaded with any CAFM system

SCOPE ITEMS

- Establish Standards & Level of Assessment
- Identify Assessor Qualifications and Training Requirements
- Develop a Facility Condition Assessment Process
- Develop FCA Process Training



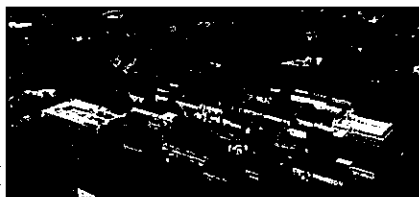
MIT Lincoln Laboratory Facility Condition Assessment *Lexington, Massachusetts*

The Massachusetts Institute of Technology (MIT) Lincoln Laboratory (LL) engaged Facility Engineering Associates, P.C. (FEA) to perform facility condition assessments for 26 buildings and site systems located on the MIT LL campus, located in Lexington, Massachusetts. Work included field assessments of major building components and site features, and the development of 20-year capital renewal forecasts. The assessments encompassed more than 1.8 million square feet of office, laboratory, and special use space.

FEA was also requested to perform Preliminary Energy Audits of the 26 buildings. The audits were performed in general accordance with the ASHRAE "Procedures for Commercial Building Energy Audits", 'Level I - Walk-Through Analysis'. Our Level I analysis provided preliminary energy audits that identified low-cost and no-cost measures and provided a list of potential capital improvements that merit further consideration.

The assessment results provided comparative data to program immediate and future projects that will result in an equitable level of condition and performance between buildings. The information will also be used to develop, prioritize, and justify maintenance and repair budgets, as well as aid in the strategic planning of the facility's future.

Assessment data provided to MIT LL will aid in the organization's master plan for the future of their facilities, and receiving requested budgets, while also having the knowledge prioritize facility needs and funding expenses, which will be key steps for MIT LL to understand the total cost of ownership of their facilities.



LINCOLN LABORATORY MASSACHUSETTS INSTITUTE OF TECHNOLOGY

PRIMARY CLIENT REFERENCE

MIT Lincoln Laboratory
Ted Litchfield
Project Manger
244 Wood Street
Lexington, MA 02420-9108
(781) 981-3296
Litchfield@ll.mit.edu

START DATE: May 2008

COMPLETION DATE: October 2008

PROJECT SIZE: 2,000,000 SQFT

VALUE OF CONTRACT: \$236,990

SUBCONSULTANTS

Rolf Jensen and Associates, Inc.
Lerch Bates, Inc.
National Property Consulting Group, LLC

CLIENT BENEFITS

- Improve facility management practices and assistance with organizational decisions
- Data to aid MIT LL with prioritization and justification of budgeting facility needs
- Objective baseline of the current condition of MIT LL facilities
- Accurate accounting of assets and deferred maintenance backlog
- Forecast of on-going recurring maintenance and equipment replacement schedules
- Forecast of recommended capital renewal projects for long-term facility management decisions

SCOPE ITEMS

- Condition assessment of facilities and site systems
- Identification of critical facility asset needs
- Deferred maintenance (deficiency) identification
- Capital renewal expenditures for the next 20 years
- Preliminary energy audits of facilities to identify no-to-low-cost recommendations and capital improvements



MITRE Building Infrastructure Assessment and Capital Improvement Program *McLean, Virginia and Bedford, Massachusetts*

MITRE is an independent, not-for-profit corporation that provides scientific research and development support to the Government. MITRE manages three Federally Funded Research and Development Centers (FFRDC) that perform system R&D work for the Department of Defense, the Federal Aviation Administration, the Internal Revenue Service and other civil aviation authorities. MITRE currently operates two main campuses in Bedford, Massachusetts and McLean, Virginia, fifty domestic site locations, and twelve foreign site locations. MITRE has approximately 6,000 employees with more than 800 employees located at domestic and international sites.

FEA performed comprehensive Building & Infrastructure Assessment and Capital Improvement Forecasting services for the MITRE Corporation Facilities and Campus Infrastructures. These services were in support of the Bedford, MA and McLean, VA campuses and include fifteen facilities with over 2.5 million square feet of area.

The assessment results are providing data to program future projects that will result in an equitable level of condition and performance between facilities, and to develop and justify maintenance and repair budgets. MITRE has used the data from the facility assessments to plan capital and operations budgets.



MITRE

PRIMARY CLIENT REFERENCE

Frank Ringel
Subcontracts Lead
7515 Colshire Boulevard
McLean, VA 22102-3481
(703) 983-6979
fringel@mitre.org

START DATE: November 2007

COMPLETION DATE: January 2008

PROJECT SIZE: 2,500,000 SQFT
VALUE OF CONTRACT: \$350,000

SUBCONSULTANTS

- Atlantic Consulting, Inc.
- Rolf Jensen & Associates, Inc.
- SAI Engineering, Inc.

CLIENT BENEFITS

- Thorough independent third party reporting of present building conditions
- Consistent corporate wide approach to condition assessments
- Identification of capital and deferred maintenance projects over a 20 year cycle
- Recommendations for future expenditures to extend the expected service lives of existing assets
- Nationwide presence allowed cost-effective response to multiple building sites

SCOPE ITEMS

- Facility condition assessments
- Cost estimates & capital expenditure prioritization
- Identification of critical facility asset needs
- Detailed system assessments performed by specialty subconsultants: electrical, elevators, and fire & life-safety systems
- Preliminary LEED® review



Montgomery County Parks Condition Assessment *Montgomery County, Maryland*

The Maryland-National Capital Park and Planning Commission (M-NCPPC) engaged Facility Engineering Associates, P.C. (FEA) to help improve their overall management and stewardship of their Parks. The objectives were to enhance the accuracy of their real property inventory, provide understanding of the conditions and needs of the park facilities, and improve overall budgeting and facility management processes. To accomplish this, FEA performed an equipment inventory and condition assessment of 31 recreational buildings, 10 ancillary buildings, 247 playgrounds, and 72 miles of hard surface trail, throughout Montgomery County. A Business Process review of M-NCPPC has been implemented. FEA helped M-NCPPC recognize their current organizational structure, including difficulties and barriers in their current facility management process. Key goals in the review were to establish a preventive maintenance program as it related to the desired level of service for the park facilities, and develop metrics for measuring success in the organization. By reaching these goals, M-NCPPC will hold the appropriate information for receiving requested budgets, while also having the knowledge to prioritize facility needs and funding expenses, which will be key steps for M-NCPPC to understand the total cost of ownership of their facilities.



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION



PRIMARY CLIENT REFERENCE

Mary Ellen Venzke
Capital Improvements Manager
Montgomery County Department of Parks
9500 Brunett Avenue
Room B107
Silver Spring, MD 20901
(301) 495-2477
MaryEllen.Douglas@mncppc-mc.org

START DATE: July 14, 2006

VALUE OF CONTRACT: \$725,116

CLIENT BENEFITS

- Improve facility management practices and assistance with organizational decisions
- Data to aid M-NCPPC with prioritization and justification of budgeting facility needs
- Professional assessment of the current condition of M-NCPPC facilities
- Accounting of assets and deferred maintenance backlog
- Forecast of on-going recurring maintenance and equipment replacement schedules

SCOPE ITEMS

- Comprehensive condition assessment of facilities
- Asset and equipment inventory and data collection
- Deferred maintenance (deficiency) identification
- Recurring maintenance and life-cycle replacement identification
- Collect data and costs organized for upload to CMMS
- Facility management consulting and analysis M-NCPPC organization
- Development of measuring metrics for organizational success



Washington Dulles International Airport Facility Management and Condition Assessment Services (Dulles)

Dulles, Virginia

Facility Engineering Associates, P.C. (FEA) was engaged by the Engineering & Maintenance Division of the Metropolitan Washington Airports Authority (MWAA) at Washington Dulles International Airport to conduct a variety of facility management consulting services. The project required a team with extensive knowledge not only of building systems and the operations and maintenance of those systems, but also experience with specific airport systems and MWAA's Computerized Maintenance Management System (CMMS). FEA performed Facility Condition Assessments (FCA) of the airport facilities including, terminals, concourses, hangars, and other support facilities. The roughly 70 buildings total about 5 million square feet. Based on the condition assessment, FEA made recommendations for the airport's capital renewal and preventive maintenance programs to management for funding and implementation. FEA also structured over \$28 million in deferred maintenance of an aging concourse into a Capital Construction Project to position and sell to airline tenants.

In addition to the condition assessments, FEA completed HVAC designs, asset and equipment inventories, developed preventive and predictive maintenance programs, conducted facility labor needs analysis based on equipment and recommended Preventative Maintenance (PM) programs, evaluated existing maintenance management processes and the existing computerized maintenance management system, prepared statements of work for baggage handling systems, and is currently involved in the design, specification, and construction management of the existing expansion joints at the main terminal.



PRIMARY CLIENT REFERENCE

MWAA

Paul Michaels

1 Aviation Circle

Washington, DC 20001-6000

(703) 572-2800

SUBCONTRACTORS:

Gage Babcock & Associates -

Fire and Life Safety Consultants

SAI Engineering -

Mechanical Consultants

Atlantic Consulting -

Elevator Consultants

PROJECT SIZE: 5,000,000 SQFT

VALUE OF CONTRACT: \$345,500

CLIENT BENEFITS

- Established baseline building services and scheduled consistent predictive maintenance procedures
- Created plan which identified resources needed to optimize maintenance of the airport
- Developed a reasonable and functional long range funding plan
- Provided an effective facility management planning tool

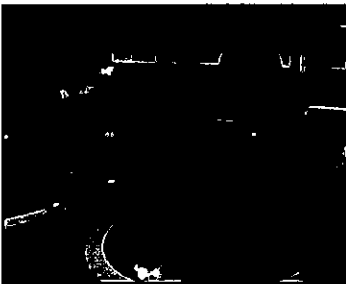
SCOPE ITEMS

- Facility Condition Assessment
- Preventative Maintenance (PM) programs development
- Life Cycle Analyses and Maintenance Staffing Analyses
- Baggage Handling System Maintenance evaluation
- Service contract development



Sea Colony Recreational Association Facility Condition Assessment *Bethany Beach, Delaware*

Facility Engineering Associates, P.C. (FEA) performed a facility condition assessment for the Sea Colony Recreational Association (SCRA); Sea Colony a family beach and tennis resort community located in Bethany Beach, Delaware. The assessment provided the owner with the current condition of all common recreational components, estimating the remaining useful life, and making recommendations for repairs or replacements for the components over the next 20 years. The Sea Colony Recreational Association is responsible for a half-mile private beach; an elevated Promenade; five ocean front swimming pools with associated bathhouses; an indoor pool in the Edgewater Building with locker rooms, weight room, and office/retail space; a Fitness Center with indoor and outdoor pools; a four-court indoor Tennis Center with 14 outdoor Har-Tru and 8 outdoor hard courts; several additional hard-surface courts throughout the community; four outdoor pools located in the West Tennis Community; two playgrounds; a beach at West Lake; a Maintenance Storage Facility; Westway Drive that ran through the community; and various parking areas.



PRIMARY CLIENT REFERENCE

David Creighton
Director of Operations
P.O. Box 480,
Bethany Beach, DE 19930
(302) 537-8888 x6021

START DATE: January 8, 2008

COMPLETION DATE: June 24,
2008

VALUE OF CONTRACT: \$28,100

CLIENT BENEFITS

- Provided client with tool to plan and budget capital expenditure needs
- Improve decision making
- Quick completion of assessment and deliverance of report

SCOPE ITEMS

- Condition assessment
- Provided recommendations for replacements and repairs of common elements
- Developed a 20-year capital expenditure forecast

"FEA provided a great report – our reviewers loved it!"

David Creighton, ResortQuest



Tennessee Board of Regents Facility Condition Assessment *Various Locations, Tennessee*

Facility Engineering Associates (FEA) provided a third party condition assessment evaluation and update survey of facilities under the care of the Tennessee Board of Regents (TBR). The survey focused on validating and expanding existing survey data, and ensuring a statewide uniform rating of all buildings for planning capital expenditures.

The TBR is in charge of 6 university and 13 community college campuses with over 19 million square feet under its direction. Buildings evaluated included academic buildings, science labs, auditoriums, gymnasiums, and other campus support buildings and facilities dating back to the early 1900's. Components evaluated included exterior building envelopes, framing systems, interior finishes, mechanical, electrical, and plumbing systems, fire and life safety systems, and elevator systems as well as build suitability and adequacy.

Surveyed buildings and equipment systems were updated using the TBR's web database. Buildings conditions were all given a score relating to current conditions.

FEA completed the fieldwork in approximately four weeks. This was accomplished through very close coordination with TBR, the university and college staff and using a multi-discipline team approach. Specialists for each discipline focused on their specific tasks at each building and then compiled their data.



PRIMARY CLIENT REFERENCE

Carl Manka
Senior Director of Planning and
Research
Office of Facilities Development
1415 Murfreesboro Road
Suite 664
Nashville, TN 37217-2833
(615) 366-3908
Carl.Manka@tbr.edu

START DATE: May 2006

COMPLETION DATE: November 2006

VALUE OF CONTRACT: \$225,000

PROJECT SIZE: 3.0 million sq ft
19 campuses

CLIENT BENEFITS

- Reporting of present building conditions
- Identification and rating of systemic and functional adequacy
- Consistent state-wide rating for each building
- Identification of capital and deferred maintenance projects
- Recommendations for future expenditures to extend the expected service life of existing components

SCOPE ITEMS

- Facility Maintenance Inspection Survey
- Update existing building information
- Identify problems and recommend solution
- Operate within existing web-based software



The World Bank Long Term Facility Condition Assessment *Washington, DC*

Facility Engineering Associates, P.C. (FEA) assessed the condition and estimated future repair and replacement needs for seven buildings at The World Bank headquarters in Washington, DC. The headquarters buildings included approximately 3.8 million square feet of building space. Components evaluated included site systems, structural systems, exterior building envelopes, roof systems, interior finishes, security systems, mechanical and electrical systems, fire and life safety systems, and elevators.

Capital expenditure forecasts and financial plans were developed by building and rolled up into a summary for the entire campus. This allows The World Bank to store information and manage capital projects in a usable format. FEA used an Integrated Facility Management Information System (IFMIS) software to capture, store, and organize the data. This tool allows facility managers to track, modify, and update actual repair and replacement projects overtime; thereby adjusting plans to fit available funding.

The centralization of facility information into a single database allows management at The World Bank to instantly view information relating to all buildings in the headquarters. More powerfully, it allows tracking of project needs and costs so that reliable, unbiased information can be presented to financial managers to justify facility expenditures.

The facility condition assessment data allowed The World Bank to more effectively manage their facilities for the life-cycle of the buildings with unbiased information that reflected the internal operational and funding priorities of the bank.



PRIMARY CLIENT REFERENCE

Gregory Oliver
Accounts Payable Unit
Administrative Expense Division
1818 H Street, NW
Washington, DC 20433
(202) 458-5314

START DATE: February 21, 2005

COMPLETION DATE: September 22, 2005

VALUE OF CONTRACT: \$224,868

CLIENT BENEFITS

- Thorough reporting of present building conditions
- Identification of capital and deferred maintenance projects
- Centralization of facility information
- Credible data to justify capital funding requests

SCOPE ITEMS

- Facility condition assessments
- Cost estimates
- Capital expenditure forecasts





Travis County Healthcare District Facility Condition Assessment *Austin, Texas*

The Travis County Healthcare District (TCHD) is responsible for providing, or arranging for the provision of, healthcare services to indigent Travis County residents. The District has responsibility for Brackenridge Hospital, Austin Women's Hospital, and 14 Community Health Centers (CHCs), currently operated by the City of Austin's Community Care Services Department (CCSD) through an interlocal contractual arrangement.

In March 2009, the CCSD transitioned from the City into a new organizational structure developed by the District. At the time of transition, the District will need to assume operational control of the facilities and the facility-related services currently provided by the City or Travis County or make arrangements to continue current services. As part of its facilities planning process, the District wanted to assess the condition of the existing building systems and major site components at selected locations and to develop a capital expenditure plan.

The District chose FEA to provide their expertise in the assessment of building systems to determine the physical condition of the existing building systems and major site components at 15 locations throughout the city of Austin. Part of the assessment was to identify summary replacement costs based on the condition of the existing facilities; and to develop a 10-year capital expenditure plan. The components of major systems (architectural, mechanical, electrical, plumbing (MEP), and fire protection, security, elevators and parking) was evaluated for condition, life expectancy, and replacement and/or repair costs.

PRIMARY CLIENT REFERENCE

Donna Scarbrough
Project Manager
1111 East Cesar Chavez, Suite B
Austin, TX 78702
(512) 978-8162
Donna.Scarbrough@traviscountyhd.org

START DATE: January 14, 2008
COMPLETION DATE: April 1, 2008

PROJECT SIZE: 98,000 SQFT
VALUE OF CONTRACT: \$41,400

CLIENT BENEFITS

- Professional assessment of the current conditions of TCHD facilities
- Forecast of on-going recurring equipment replacement schedules
- Data to allow TCHD to improve their method of budgeting facility needs based on actual conditions
- Ability to negotiate purchase of facilities from current owners

SCOPE ITEMS

- Comprehensive facility condition assessment of 14 buildings throughout the city of Austin
- Asses existing equipment inventory and data collection
- Recurring life-cycle replacement identification
- Collected data and costs and populated to simplified report format

WYOMING SCHOOL FACILITIES COMMISSION



KEN DARAIE, Director

October 16, 2008

1920 Thomas Avenue, Suite 200
Cheyenne, Wyoming 82002
Office (307)777-8670
Fax (307)777-8674
<http://sfc.state.wy.us>

Mr. Leslie ZumBrunnen, P.E.
Facility Engineering Associates, P.C.
445 Union Boulevard, Suite 120
Lakewood, Colorado 80228

SUBJECT: Letter of Recommendation

To Whom It May Concern:

In 2006, the Wyoming School Facility Commission (SFC) retained Facility Engineering Associates, P.C. (FEA) to assist us with the development of a new asset management program that would allow us to evaluate our school facilities internally as well as capture that data in a robust software application. Previous facility condition assessments of our schools had been judged to be too complex and lacking clarity, transparency, and justification in their methodology. The goal of our new asset management program was to conduct facility condition assessments and create a facility asset management plan that was rational, repeatable, recognizable, and credible.

FEA assisted us in selecting the backlog of maintenance and repair (BMAR) facility condition assessment approach to overcome the challenges of cost-effectively, consistently, and accurately assessing the conditions of our schools. A number of enhancements were made to the approach to make it more accurate and credible for the specific application to school facilities. FEA then developed field collection forms, field assessor handbooks, and the overall training program to teach SFC project managers, and qualified District personnel to use the system. Follow-up quality control site visits and annual re-calibration training sessions have been performed by FEA to provide an independent, on-going evaluation to confirm that the program meets our stated goals. While we currently use three different evaluation components to independently validate funding requests for school facility projects, this component is considered the most reliable and justifiable part of our process.

We are extremely satisfied with FEA's performance and are continuing to use them for all of our on-going needs associated with the conditions assessment program. Their staff is professional, well-trained, and a pleasure to work with. We would highly recommend them to any organization looking to establish a meaningful asset management program.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Daraie", written over a horizontal line.

Ken Daraie
Director, Wyoming School Facilities Commission

Jim McBride
Cheyenne

Jeffrey Carrier
Sundance

Richard Ferris, Sr.
Ft. Washakie

Richard Gilpatrick
Riverton

Ralph Goodson
Sundance

Jeff Marsh
Torrington

Madeline Algier
Casper

PERFORMANCE EVALUATION FORM
(Check appropriate box)

| Performance Elements | Excellent | Good | Acceptable | Poor | Unacceptable |
|------------------------------|-----------|------|------------|------|--------------|
| Quality of Services/ Work | X | | | | |
| Timeliness of Performance | X | | | | |
| Cost Control | X | | | | |
| Business Relations | X | | | | |
| Customer Satisfaction | X | | | | |

1. NAME & TITLE OF EVALUATOR: Colleen Coleman, Due Diligence Coordinator
2. SIGNATURE OF EVALUATOR: Colleen Coleman
3. NAME OF ORGANIZATION: LASALLE Investment Management, Inc.
4. TELEPHONE NUMBER OF EVALUATOR: 410-347-0600
5. Remarks on Excellent Performance: Provide data supporting this observation. (Continue on separate sheet if needed)
6. Remarks on unacceptable performance: Provide data supporting this observation. (Continue on separate sheet if needed)



Smithsonian Institution

Office of Facilities Management and Reliability

September 25, 2012

To Whom It May Concern:

It is my pleasure to recommend the services of Facility Engineering Associates (FEA) to you. During the past seven years, the Smithsonian's facilities team has worked directly with FEA on numerous projects. The company offers top-notch quality, service and rates. Across the board, we are always pleased with their work.

One project in particular illustrates their attention to detail and concern for quality. The Smithsonian Institution Office of Facilities Management and Reliability (SI OFMR) was in the process of implementing an automated system used to track facilities related work. A huge part of this implementation was capturing all building asset data; i.e. chillers, electrical panels. The SI OFMR did not have the in-house resources necessary to accomplish this task and decided to contract for this service. FEA was the successful bidder and could not have performed the task more professionally. They developed the documents and process for collecting the data, sent teams out to collect all of the data and worked closely with the folks in our information technology group to get the information into our system. Additionally, they developed the preventive maintenance tasks and schedules for each piece of equipment and performed a staffing analysis that matched the man-hours required to accomplish the tasks with the existing SI OFMR staff. We believe their professionalism and expansive knowledge of facilities led to the successful completion of this project.

I can confidently recommend Facility Engineering Associates as a solid and reliable company, and experts in their field.

Sincerely,

A handwritten signature in cursive script that reads "Sherell Vucci".

Sherell Vucci
Associate Director, Smithsonian Institution
Office of Facilities Management and Reliability
vuccish@si.edu

National Museum of Natural History
10th & Constitution Avenue, NW
Rm. 11M – MRC 103
Washington DC 20560
202-633-1569 Telephone
202- 633-4491 Fax



Subject: Letter of Recommendation
Date: October 1, 2012

To Whom it May Concern:

In 2011, 3T International Inc. (3TI), engaged the services of Facility Engineering Associates (FEA) to assist us in the General Services Administration's (GSA) effort to standardize asset management processes throughout all GSA regions. FEA's task originally consisted of providing support to the quality assurance (QA) process of instituting a national CMMS by validating a statistical sample of the operation and maintenance contractor (O&M) provided maintainable asset inventory. It became apparent very quickly that the National CMMS Team needed more than validation services, but that they needed guidance on instituting this national asset management program. As such, FEA was tasked with providing GSA's National Core Team with their engineering and facility management expertise on: asset management, data standards, standard naming conventions, and recommendation for an asset classification system (i.e. Omniclass vs. Uniformat) for both operational and capital repair and maintenance aspects.

FEA provided the National Core Team with a recommendation for the establishment of nomenclature standards for asset management and use within a National CMMS system. The data and process standards were based on industry accepted best practices for facilities asset management. The overall objectives of the efforts are to enhance the stewardship of federal facilities. The results of this effort have prompted us to seek further assistance from FEA to provide the Core Team with professional guidance on reliability centered maintenance (RCM), preventative maintenance, and failure mode & effects analysis (FMEA).

FEA is still engaged with the QA/QC effort of GSA's asset inventory. To date, our experience with FEA's level of service is excellent. We are within budget and have met our milestones and commitments despite many obstacles.

Sincerely,

A handwritten signature in black ink, appearing to read 'W. Caver'.

William Caver
Sr. Project Manager
3T International, Inc
william.caver@gsa.gov
213-422-0864



Subject: Letter of Recommendation
Date: October 1, 2012

To Whom it May Concern:

In 2011, 3T International Inc. (3TI), engaged the services of Facility Engineering Associates (FEA) to assist us in the General Services Administration's (GSA) effort to standardize asset management processes throughout all GSA regions. FEA's task originally consisted of providing support to the quality assurance (QA) process of instituting a national CMMS by validating a statistical sample of the operation and maintenance contractor (O&M) provided maintainable asset inventory. It became apparent very quickly that the National CMMS Team needed more than validation services, but that they needed guidance on instituting this national asset management program. As such, FEA was tasked with providing GSA's National Core Team with their engineering and facility management expertise on: asset management, data standards, standard naming conventions, and recommendation for an asset classification system (i.e. Omniclass vs. Uniformat) for both operational and capital repair and maintenance aspects.

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Sincerely,

A handwritten signature in black ink, appearing to read 'W. Caver'.

William Caver
Sr. Project Manager
3T International, Inc
william.caver@gsa.gov
213-422-0864

AFFIRMATIVE ACTION STATEMENT

- 1 of 4 pages -

REQUIREMENT: Any bidder or respondent to an RFQ seeking to do business with the Town of Monroe must upon request supply the Town with any information concerning the Affirmative Action/Equal Employment Practices of the respondent/bidder. Failure to supply such information, when requested, will result in the termination of any further transactions between the respondent/bidder and the Town of Monroe.

Note: All respondent/bidders with more than ten (10) employees shall be required to complete the Affirmative Action/Equal Opportunity Employment Requirements Statement on an annual basis, except as note below:

All respondents or bidders with less than ten (10) employees are exempt from this requirement;

All respondents/bidders that have completed this form within the last year;

If either of the above applies, please indicate the:

_____ number of employees
completed this form within one year
 Yes No

Date completed: _____

FOR SEALED BIDS AND RFQS: All bidders submitting a sealed bid and all respondents to RFQs will be required to complete the Affirmative Action Statement. If the form has been completed in the past year, please include a copy of the initial form included with your bid. If significant changes have taken place in the past year, please update the changes on this form.

COMPANY ADDRESS: Facility Engineering Associates
12701 FAIR LAKES CIRCLE, ST. 101
FAIRFAX, VA 22033

BUSINESS: Facility Engineering Associates

Type of Organization:
(Please check) Corporation Partnership Individual

AFFIRMATIVE ACTION STATEMENT

- 2 of 4 pages -

If respondent/bidder filing this application is not the above named company, please provide the name, address, telephone and fax numbers of the reporting unit, branch agent, and representative.

EQUAL EMPLOYMENT OPPORTUNITY:

The respondent/bidder is instructed to complete the following:

Does the company have a written policy statement regarding equal employment opportunity?

Yes [] No

(If yes, attach a copy)

In recruiting employees are all sources of recruitment notified that all qualified applicants will receive equitable consideration?

Yes [] No

If yes, provide brief description of what methods were employed:

Verbal + written communication

3. Do all recruitment advertisements state that you are an Equal Opportunity Employer?

Yes [] No

4. Please list by name and contact person, any local community agency or other group providing minority and female placement service, which you have contacted in the last twelve (12) months. If none, please state:

NONE

AFFIRMATIVE ACTION STATEMENT

- 3 of 4 pages -

If additional means are employed to advertise or solicit minority and female applicants for employment opportunities within your company, please indicate:

AFFIRMATIVE ACTION:

Does your company maintain a written Affirmative Action Plan for the employment of females and minorities?

Yes [] No

(If yes, attach a copy)

Please indicate the name and address of the company official(s) responsible for carrying out the Equal Opportunity/Affirmative Action Program for your company:

PATY SMALL | KEVIN O'BRIEN
12701 FAIR LAKE CIRCLE, ST. 101
FAIRFAX, VA 22033

8. If a written Affirmative Action for your company is not in place, please estimate the number of vacancies expected during the next twelve (12) months and indicate the numerical or percentage goals you have set for employment of minority people and females to make your labor force reflective of the labor market in which you operate.

N/A

The vendor is hereby notified that failure to complete the above form in a satisfactory manner will preclude such vendor from being actively considered to contract with the Town of Monroe. The vendor is further advised the Affirmative Action Statement included with the bid document will become part of the contract and that any breach of such statements will constitute a breach of contract subject to such remedies as provided by law.

103 Equal Employment Opportunity and Affirmative Action

Facility Engineering Associates (FEA) is committed to providing equal employment opportunity to all qualified persons regardless of race, color, religion, sex (except where sex is a bona fide occupational qualification within the meaning of federal law), national origin, physical or mental disability, or status as a Vietnam era or qualified special disabled veteran or any other status or category protected by local, state, or federal law. All employment and personnel policies and practices -- from recruiting, to hiring, promotions, reassignments, transfers, Company-sponsored training, compensation, benefits, leave, layoffs and recalls, terminations, social and recreation programs, and tuition assistance -- will be administered according to these EEO principles.

As a government contractor, FEA is also committed to complying with all federal requirements with respect to affirmative action, including, but not limited to, recruiting, employing, and advancing women, minorities, qualified individuals with physical and mental impairments, and Vietnam era and qualified special disabled veterans.

Effective implementation and continuing administration of this policy will be the direct responsibility of this office. FEA's Payroll and Benefits Administrator, has been designated to administer FEA's affirmative action program. The Payroll and Benefits Administrator will monitor the program and make reports on a periodic and continuing basis to senior management. The Payroll and Benefits Administrator will also ensure that the coordination, direction, and review of equal employment policies, practices, and programs are accomplished.

All supervisory personnel should make special efforts to assure that all employees reporting to them understand and effectively implement this policy. Supervisory employees will be evaluated on their adherence and commitment to this policy.

FEA does not condone and will not tolerate harassment of any employee placed through our affirmative action efforts. In addition, it is a violation of this policy for any employee to engage in sexual harassment. Complaints of harassment should be brought to the Payroll and Benefits Administrator's attention, without fear of reprisal or retaliation, so that an internal investigation may be undertaken. FEA prohibits its employee from retaliating against any employee who brings a complaint or participates in the investigation of a complaint. Employees who have committed harassment or retaliation in violation of this policy shall be subject to discipline, which can include immediate termination.

It is the responsibility of each and every FEA employee to give full force and effect to FEA's EEO/Affirmative Action Policy.

Equal Employment Opportunity

In order to provide equal employment and advancement opportunities to all individuals, employment decisions at FEA will be based on merit, qualifications, and abilities. FEA does not discriminate in employment opportunities or practices on the basis of race, color, religion, sex, national origin, age, disability, or any other characteristic protected by law.

This policy governs all aspects of employment, including selection, job assignment, compensation, discipline, termination, and access to benefits and training.

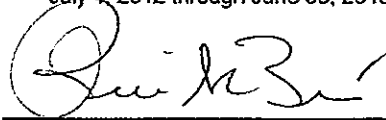
Any employees with questions or concerns about any type of discrimination in the workplace are encouraged to bring these issues to the attention of their supervisor, an Associate, a Principal, or HR. Employees can raise concerns and make reports without fear of reprisal. Anyone found to be engaging in any type of unlawful discrimination will be subject to disciplinary action, up to and including termination of employment.

AFFIRMATIVE ACTION PLAN FOR MINORITIES & WOMEN

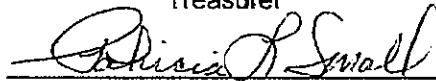
Facility Engineering Associates, P.C.

Fairfax, VA

July 1, 2012 through June 30, 2013



Kevin A. O'Brien
Treasurer



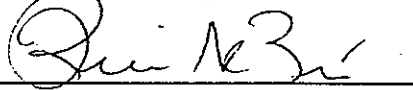
Patricia L. Small
Affirmative Action Officer

AFFIRMATIVE ACTION PLAN
FOR VETERANS AND
INDIVIDUALS WITH DISABILITIES

Facility Engineering Associates, P.C.

Fairfax, VA

July 1, 2012 through June 30, 2013



Kevin A. O'Brien
Treasurer



Patricia L. Small
Affirmative Action Officer

Statement of Policy
41 C.F.R. 60-741.44(a), - 300.44(a)

is the policy of Facility Engineering Associates, P.C. not to discriminate on the basis of a physical or mental disability or an individual's status as a Covered Veteran with regard to recruitment or recruitment advertising, hiring, training, promotion, and other terms and conditions of employment, provided the individual is qualified, with or without reasonable accommodations, to perform the essential functions of the job. The Company does and will take affirmative action to employ, advance in employment, and otherwise treat qualified individuals with disabilities and Covered Veterans without discrimination based upon their physical or mental disability, or veterans' status, in all employment practices as follows:

Employment decisions at the Company are based only on job-related criteria. All personnel actions or programs that affect qualified individuals with disabilities or Covered Veterans, such as employment, upgrading, demotion or transfer, recruitment, advertising, termination, rate of pay or other forms of compensation, and selection for training, will be made without discrimination based upon the individual's physical or mental disability or veterans' status.

The Company makes, and will continue to make, reasonable accommodations to promote the employment of qualified individuals with disabilities and disabled veterans, unless such accommodations would impose an undue hardship on the Company's business.

Patricia L. Small, Affirmative Action Officer for the Company, will manage Facility Engineering Associates, P.C.'s AAP for individuals with disabilities and Covered Veterans. The AAP includes an audit and reporting system, which, among other things, measures the effectiveness of the AAP. All managers and supervisors will take an active part in the Company's AAP to ensure that all qualified employees with disabilities and Covered Veterans and prospective employees are considered and treated in a non-discriminatory manner with respect to all employment decisions. Furthermore, Facility Engineering Associates, P.C. will solicit the cooperation and support of all employees for the Company's policy and AAP. The Affirmative Action Officer has been assigned responsibility for periodically reviewing progress in the compliance and implementation of the policy of affirmative action for individuals with disabilities and Covered Veterans. In accordance with public law, the Company's plan of affirmative action for individuals with disabilities and Covered Veterans is available for inspection in the Human Resources Department Monday through Friday, 9:00 AM to 5:00 PM, upon request.

In addition, employees and applicants will not be subjected to harassment, intimidation, threats, coercion, or discrimination because they have engaged in, or may have engaged in, activities such as filing a complaint, assisting or participating in an investigation, compliance review or hearing, or opposing any act or practice made unlawful, or exercising any other right protected by Section 503 of the Rehabilitation Act of 1973, as amended or the Vietnam Era Veterans Readjustment Assistance Act of 1974, as amended.



Kevin A. O'Brien,
Treasurer

July 01, 2012

Responsibility for Implementation

41 C.F.R. 60-741.44(i), 41 C.F.R. 60-300.44(i)

Affirmative action for individuals with disabilities and Covered Veterans is the responsibility of every employee at Facility Engineering Associates, P.C.. Patricia L. Small, the Company's Affirmative Action Officer, is responsible for the implementation and monitoring of this AAP at the Company. Patricia L. Small, has the support and staff to manage the implementation of this Plan. In carrying out this responsibility, the Affirmative Action Officer and designated staff will:

- Develop policy statements, AAPs, and internal and external modes of communication,
- Oversee regular discussions with local managers, supervisors, and employees to ensure that the Company's policies are being followed;
- Advise supervisors that their work performance is being evaluated on the basis of their affirmative action efforts and results, as well as other criteria, and that the Company is obligated to prevent harassment of employees placed through affirmative action efforts;
- Identify, in conjunction with line management, known employees with disabilities and Covered Veterans and any problem areas in implementing the AAP, and develop solutions, including possible modes of accommodation;
- Design and implement internal audit and reporting systems that will measure the effectiveness of the Company's Plan, indicate the need for remedial action, determine the degree to which the Company's objectives have been attained, determine whether known employees with disabilities and Covered Veterans have had the opportunity to participate in all Company-sponsored educational, training, recreational, and social activities, and ensure that each Company location is in compliance with applicable laws and regulations;
- Serve as liaison between the Company and enforcement agencies, and between the Company and organizations of and for persons with disabilities, and encourage active involvement by Company representatives in the community service programs of local organizations of and for individuals with disabilities and Covered Veterans,
- Keep management informed of the latest developments in the entire affirmative action area,
- Arrange for career counseling for known employees with disabilities and Covered Veterans, where appropriate.

VII. AFFIDAVITS AND FEE PROPOSAL FORM

NON-COLLUSIVE / NON-CONFLICT AFFIDAVIT OF RESPONDENTS

FOR: RFQ #2-2013-FACILITIES CONDITION ASSESSMENT

The undersigned Respondent, having fully informed themselves regarding the accuracy of the statements made herein certifies that;

1. The statement of qualifications has been submitted without collusion with, and without any agreement, understanding, or planned common course of action with any other respondent designed to limit independent responses or competition, and
2. If the undersigned is one of the Respondents selected to be interviewed and to submit a written proposal, the contents of such proposal will not be communicated by the Respondent and its employees or agents to any person not an employee or agent of the respondent prior to submission to the ADFC.
3. No Selectman, ADFC member or other employee or person whose salary is payable in whole or in part from the Town of Monroe OR Board of Education, nor any immediate family member thereof, is directly or indirectly interested in the Bid/Proposal, or in the supplies, materials, equipment, work or labor to which it relates, or in any profits thereof.
4. He/she has read the Monroe Code of Ethics set forth in the Town Code, which is accessible on the Town website and he/she agrees for himself/herself and on behalf of the company/LLC to comply with the same.

The undersigned further certifies that this statement is executed for the purpose of inducing the Town of Monroe to consider the statement of qualifications submitted herein.

Legal Name of Respondent: Scott Higgins

Business Name: Facility Engineering Associates
Business Address: 12701 Fair Lakes Circle, St. 101
Fairfax, VA 22033

[Signature] PE
Signature and Title of Person

State of ~~Connecticut~~ ^{Virginia} S.S. County of Fairfax

Subscribed and sworn before me this 25th day of March, 20 13

[Signature]
Notary Public My Commission Expires May 31, 2015 Date



Kevin Anthony O'Brien
NOTARY PUBLIC
Commonwealth of Virginia
Reg. #7509735
My Commission Expires
May 31, 2015



Management Plan

For this project, FEA has assembled a uniquely qualified team of facilities experts who can thoroughly analyze the condition of existing facilities and then suggest and manage the repair, maintenance and even the replacement of facilities.

Unless organizations periodically renew and upgrade their assets, their ability to provide services declines. The underlying forces driving this need for renewal and improvement include:

- A Changing World. There is a continuing need to adapt buildings to properly support new social norms, programs, standards of living, a growing community and technologies.
- Building Component and Equipment Obsolescence. The average age of a square foot of facilities are quickly reaching the end of their originally intended life. While proper maintenance minimizes the rate of deterioration, sooner or later everything wears out, and deteriorated assets must be renewed or replaced.
- New Fire Safety, Security and Health Codes. Over the past few decades, a number of regulatory requirements have been promulgated to reduce or eliminate risk hazards and safeguard the public welfare.

To better manage this increasingly complex puzzle, we recommend that the Town of Monroe adopt a Facility Condition Assessment (FCA) Program, the objective of which is to compile a comprehensive database on the physical condition of the building portfolio. The survey and database address the condition of most major building components and systems, including architectural, structural, civil, mechanical, electrical, life safety and fire protection, environmental health, and building accessibility.

Deficiencies and anticipated needs should be listed in a database as independent projects and assigned a priority, budget, and classification. Hidden costs related to the presence of environmental hazards (asbestos and lead-based paint) should also be considered. We recommend also including the cost of reconfiguring existing facilities rather than just repair by replacement.

The building condition and cost data are intended to serve the town by: (1) identifying near-term needs to maintain standards and assure the service integrity of aging systems and building components, and (2) providing an information base to support the growth of the town as it supports a growing community.

We recommend adopting a FCA program to identify deferred maintenance backlog and develop tools for prioritization. We will conduct surveys of your buildings and build a database to compile projects that address every identified deficiency. Our program will be a powerful tool utilized by the town employees. Our applications include tools for:



-
- Maintenance and operations decisions regarding repairs & replacements,
 - Prioritizing our deferred maintenance backlog & setting short & long term goals,
 - Long term planning of major building component replacements,
 - Capital planning of major renovations,
 - Five-year budget models to match funding levels with established goals.

Users of these tools can include operations & maintenance staff, architects, engineers & planners, safety, health & risk management departments, and city administrators.

Facility Engineering Associates (FEA) provides an array of services to assist building owners, managers, and tenants manage their facilities more efficiently. Our services range from management and technology consulting services to condition assessments, real estate due diligence evaluations, asset management services, and capital needs analyses. FEA's staff consists of registered professional engineers, facility and infrastructure management professionals, and professionals versed in engineering and management disciplines. FEA draws on the experience of several senior staff members who have built a career in civil design and maintenance, managed facilities and coordinated facility organizational assessments. FEA's senior FM consultants are also leaders in the industry, teaching facility management courses for, IFMA, APPA, and in the FM certification program at George Mason University. We work with clients ranging from commercial real estate owners and managers to homeowners associations and residential property managers; federal, state, and local government agencies; schools and universities, both private and public; and specialized facilities such as airports and research laboratories.

FEA has provided facility asset management and condition assessment consulting services to higher education, government, commercial, and healthcare clients nationwide. The following table illustrates the range of our experience not only in facility condition assessment but also many other consulting activities that intersect and affect assessment methodologies. Facility condition assessment (FCA) methodologies are only as useful as their application. These methods can serve vastly different purposes; from identifying specific projects and replacements or providing a resource allocation protocol at a high level. The former method is very granular and detailed enough to formulate replacement projects for specific components. The latter method provides a general condition rating that can be suitable for planning and allocation of funding at the administration level without specifying individual projects.

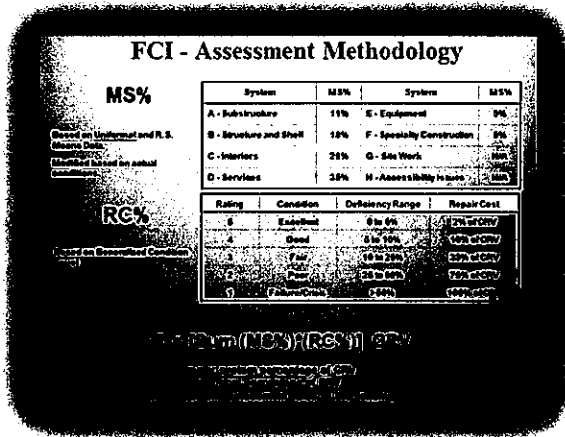
Understanding the use of a FCA program requires a knowledge of who the stakeholders in the organization are and their needs relative to condition assessment information.



| Project | Location | Project Year | Facility Condition Assessment | Asset Management Consulting | Asset Management Software | Facility Maintenance Planning | Organizational Assessment | Labor Needs Analysis | Facilities Operations Plan Development | Benchmarking | Training | Process Development |
|---|------------------------|----------------|-------------------------------|-----------------------------|---------------------------|-------------------------------|---------------------------|----------------------|--|--------------|----------|---------------------|
| National Park Service Comprehensive Condition Assessments | Nationwide | 2004-Present | ✓ | ✓ | ✓ | ✓ | | | | | | |
| Smithsonian Facilities Management Integration Project | Washington, DC | 2005 - Present | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| State of Minnesota | Statewide | 2012-Present | ✓ | ✓ | | | | | | | ✓ | ✓ |
| American University: FM Consulting & Implementation | Washington, DC | 2005 | | ✓ | | ✓ | ✓ | | | | | ✓ |
| Mecklenburg County: Building Maintenance & Grounds Management Study | Mecklenburg County, NC | 2005 | | ✓ | | ✓ | ✓ | | | | | ✓ |
| City of Winston Salem Maintenance & Operations Asset Management | Winston-Salem, NC | 2006 | | ✓ | ✓ | | | ✓ | | ✓ | | |
| Wyoming School Facilities Commission Process Development and QA | Statewide, Wyoming | 2006-Present | ✓ | ✓ | ✓ | | | | | | ✓ | ✓ |
| Berea College | Berea, KY | 2003-2012 | ✓ | ✓ | ✓ | | | | | | | |
| Howard County Public School Systems FCA and FM Asset Management | Howard County, MD | 2007-2012 | ✓ | ✓ | ✓ | | ✓ | | | ✓ | | |
| University of Tennessee | Knoxville, TN | 2010 | | ✓ | ✓ | | ✓ | | | | | ✓ |
| City of Woodland FCA & Facilities Maintenance Plan | Woodlawn, CA | 2009 | ✓ | ✓ | | | ✓ | ✓ | ✓ | | | |
| GSA CMMS & Asset Management Consulting | Nationwide | 2011-Present | | ✓ | ✓ | ✓ | | | | | | ✓ |
| Department of State OBO - FMEAP Program | South America | 2012 | ✓ | ✓ | | | ✓ | | | ✓ | | ✓ |



FEA has performed condition assessment services for the National Park Service since 2004 and during that time, we have assessed assets in over 60 parks nationwide.



FEA recently completed a state-wide assessment of the K-12 public schools throughout the state of Wyoming. This is a relationship that began in 2004 when the state schools commission was court ordered to change their existing assessment system.

FEA is currently working for the state of Minnesota to develop an assessment methodology for their state-owned facilities.

FEA has worked with the Smithsonian Institution for many years in various capacities. Most recently FEA has completed six phases of a project to develop the training program and complete a pilot training program of senior leaders of OFMR. The goals of the training program were:

- Understanding the importance of OFMR processes.
- Generating consistent use of Facility Center.
- Providing accurate data to enhance facility decisions.
- Creating confidence in Facility Center generated performance metrics.

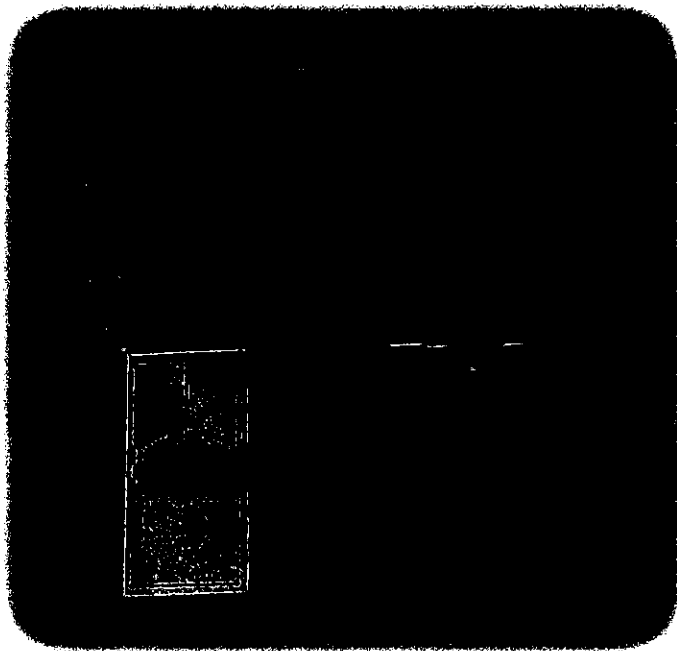
Various curricula were developed to train individuals:

- Craftsmen / USROs / SED Technicians
- Work Control Center Operators
- Supervisors, Building, and Assistant Building Managers
- Work Control Coordinators
- Administrative Staff and Customer Service Representatives



FEA's mission is to provide our clients with tools to help extend the service life of existing facilities and building systems. To us that means providing innovative solutions to complex problems. As an example of this, our building repair & restoration services have developed a method of using laser

scanning as a technique to aid in the visual inspection of building facades. In many instances, the accuracy of visual inspections is dependent on the experience level of the personnel performing the work, access to the façade, the ability to get close, and even the time of day and lighting. Laser scanning offers a methodology for quantifying what can be seen and providing complete access to the façade with 3-dimensional positioning.



Shown is a point cloud coloration that represents deviation from a chosen vertical surface. The façade on the left is shown in both digital photography and point cloud representation. The "orange" color is depicting a portion of the façade just below the parapet wall that has detached from the structural frame of the building. This is an area not easily distinguished with a traditional visual survey.

Accurately depicting a problem of façade detachment using techniques such as laser scanning translates into savings to the facility owner related to fixing only what is needed when it is needed.

Available Assessment Methodologies

DEFERRED MAINTENANCE REPORTING FOR FEDERAL FACILITIES

March 2013
www.fea.com
www.fea.com

FASAB Standard Number 6, as amended, specifies two methods that can be used to calculate deferred maintenance for all classes of property, plant, and equipment (PP&E): **condition assessment surveys** or a **total life-cycle cost method**. The FCA method typically consists of performing periodic inspections of PP&E to determine current conditions and estimate costs to correct deficiencies. FCA surveys become an effective approach when standards and protocols are established to result in objective, repeatable and verifiable results. Life cycle analysis (LCA) is an approach that considers the acquisition/installation cost of an asset and evaluates future replacement costs based on its age in relation to a specified design life or expected useful service life. LCAs are typically used to calculate



capital renewal (recapitalization) costs.

Within the FCA methodologies, FEA has used both the objective approach methodologies which utilize software applications (proprietary or otherwise) that not only manage the inventory and condition data, but also evaluate and prioritize the data to provide decision-support information based upon mathematical algorithms, historic deterioration curves and institutional parameters. FEA has also used subjective methods which are based on field observation by discipline experts who evaluate and rate the conditions observed and estimate the remaining useful life. Database software applications are used to store and manage the data and generate reports.

FEA has also used LCA as a methodology for assessments. With life-cycle cost methods, organizations can project peaks and valleys of future maintenance needs and spending as well as an overall funding level required to sustain buildings through their life cycle. The data also allows managers to determine when to evaluate the optimal time to replace components. Cycles of replacements of components provide a long-term view of the needs and potential spending.

FEA's Experience with FCA/LCA Best Practices

FEA has experience not only conducting facility condition assessments on millions of square feet of facilities, but in evaluating, selecting and implementing the most appropriate FCA/LCA methodologies for specific facilities organizations. FCA/LCA methodologies vary with facility types and missions of the organizations that use them. Some of the key factors in the selection of the best approach include:

- Simple and rational algorithms used in the approach
- Widespread acceptance and use of the approach by public agencies
- Recognition of the approach as a best practice
- Cost effectiveness of the approach for the quantity of facilities
- Ease in tailoring the approach to meet the specific needs of the organization/agency
- Ability to generate accurate and repeatable results

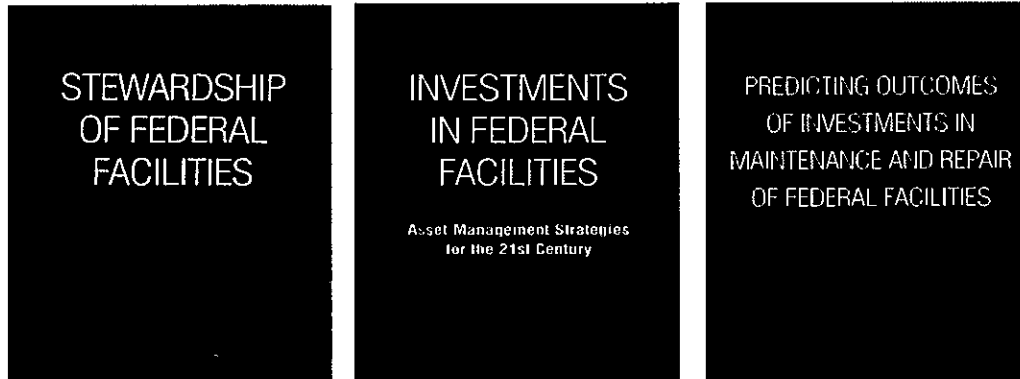
FEA has worked with government agencies and institutions to evaluate methods to overcome the challenges of cost-effectively, consistently, and accurately assessing the conditions of varying complexities of facilities. The goal of our asset management programs is to conduct facility condition assessments and create a facility asset management plan that is:

- Rational
- Repeatable
- Recognizable
- Credible

Public agencies and private institutions have struggled to develop effective and efficient approaches to produce accurate facility condition assessments and estimates of deferred maintenance backlogs. Studies by the Federal Facilities Council (FFC) and others concluded that some comprehensive



methods were not cost-effective and described several efforts to devise alternative approaches. Alternative methods can provide cost-effective, auditable, consistent, and accurate results by providing assessments at the building system level using generalized condition ratings.



The National Research Council has provided comprehensive summaries of the best practices related to asset management of federal facilities that are applicable to institutes of higher education. There are specific key components in common to successful FCAs/LCAs independent of the approach selected. In our experience, best practices include using a rational approach based on accepted industry standards to generate repeatable and credible results. A summary of key components of adequate FCA/LCA methods and how they enable organizations to achieve its goals for assessing facilities is presented as follows:

- **Rational – Reasonable, logical, sound, justifiable**
 - Streamlined systematic approach
 - Uses industry standards (e.g., RS Means)
 - Building systems (e.g., CSI Unifomat II)
 - Standard building assembly cost data
 - Based on Deferred Maintenance calculations
 - Meets GASB 34 Requirements
 - Calculates Facility Condition Index
 - Validates CIP Budgets
- **Repeatable – Consistent, calibrated, reproducible**
 - Calibrated visual assessments
 - Use of calibrated life-cycle degradation curves
 - Standard condition ratings
 - Independent and trained assessors
 - Consistent algorithms by facility type
 - Industry standard FCI calculations
 - FCA Field Manuals



-
- **Recognizable – Identifiable, industry standard, simple**
 - APPA/IFMA industry standard indexes
 - Accepted government DM Modeling
 - DM and PACES Modeling
 - Parametric Estimates
 - Simplified CRV extrapolation
 - NIST/ASTM Uniformat Standard Building System Classifications
 - RS Means Cost Data
 - **Credible – Believable, convincing, reliable, trustworthy**
 - GAO FRP assessment standards
 - Meets FASAB No. 6 requirements
 - Follows FFC DM Reporting Report #141 standards
 - Government accepted methodology
 - Independent and unbiased analyses
 - GASB 34 Requirements
 - Independent and unbiased Analyses

Project Approach

It appears that the Town of Monroe is seeking assistance from a consultant to aid in the development of a standard, self-maintained, facility condition assessment (FCA) process, including reporting and measurement that will result in a consistent, accurate, and real time information regarding the condition of real property.

The cost effective process for collecting FCA data must include best practices, definition of standard data elements and reporting, as well as the minimum qualifications for those performing FCAs. In addition, the process should be incorporated into the Town's FCA application either through direct entry or through direct upload into the database. It is FEA's goal to share assessment information with the existing maintenance management database without the use of proprietary assessment software.

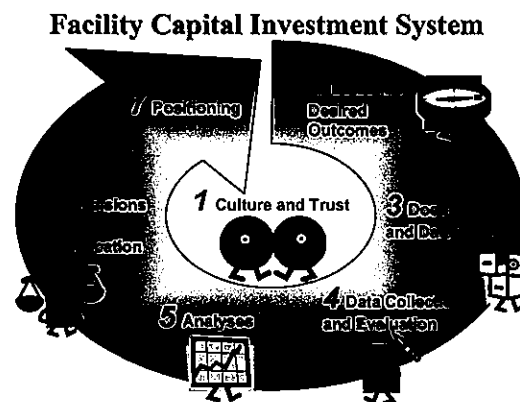
In order to achieve the goal for a standardized process to conduct condition assessments, FEA would perform the following general tasks:

- Interview a representative cross section of key stakeholders currently utilizing FCA data to understand current processes, specific requirements, and best practices.
- Develop an objective methodology and recommend industry standard tools for conducting FCAs.
- Provide options for accomplishing FCA's internally or soliciting outside consultants.
- Develop and provide qualifications of assessors.
- Provide training material on recommended FCA process.

- Deliver final written report that includes analyses, methodologies, options, process flow diagrams, training materials, field assessment forms, and procedures for data upload.

Building the Business Case for Facility Capital Investment

One of the most daunting challenges a facility manager faces is to develop a credible and justifiable capital plan for their facilities. Whether it is an annual capital budget, 5-year plan or longer-term capital expenditure forecast, the process usually creates anxiety at the eleventh hour. Prioritizing the needs, justifying the funds and selling the plan to senior management is another story altogether. Even today, we frequently find that the most common practice is to ask internal facilities staff for a laundry list of deferred maintenance projects to be compiled into a "wish list", without consideration to several key factors. Facility investment decisions must consider organization culture, the potential for a change of mission at a facility, temporary displacement costs associated with renovations, desired outcomes, and take a holistic perspective (i.e., life cycle approach) to drive sound facility asset management decisions.



Systems Approach to Facility Capital Investment Planning

The goal of the FEA approach is to help the Town of Monroe overcome the traditional stumbling blocks and implement a process to create a credible, justifiable and realistic assessment methodology that provides basis for facility capital needs planning, and to position the plan to acquire needed funding. The foundation of this approach requires understanding the culture and true needs of the organization, as well as establishing a level of trust.

The first and last two steps of this process are absolutely critical to success, yet almost never receive adequate attention. The value of the intermediate steps of conducting facility condition assessments, life cycle analyses, or internal facility audits is greatly diminished if you don't know where you need to go and how to get there. The systems approach forms the basis for all of our FCA approaches and foundation for asset management plans.



Methodology

We propose three goals for the project. The first goal is to develop a long-term assessment strategy that meets the needs of the various stakeholders. We have interpreted this to mean that the assessment strategy should not only define deferred maintenance expenditures but also incorporate enough flexibility to accommodate capital planning needs and assist with future maintenance. The second goal is to develop standardized procedures that can be utilized by other assessors to obtain the required information and are compatible with data management software in use by the Town of Monroe. The third goal is to complete an initial round of assessments for the buildings specified in the RFP.

In the development of an appropriate methodology for the assessment of the Town’s Facilities, FEA would suggest a parametric approach to identify deferred maintenance. This method was originally developed by the National Aeronautics and Space Administration (NASA). The method was called the Backlog of Maintenance and Repair (BMAR) method and is based on using parametric estimates to produce a macro-level of deferred maintenance. This approach requires a facility walk-through by personnel knowledgeable in evaluating building system conditions. Generalized condition levels of major systems, from new (5) to not operational or unsafe (1), are determined and repair costs developed based on a percentage of the current replacement value (CRV).

MS%

Based on Uniformat and R.S. Means Data. Modified based on actual conditions.

| System | MS% | System | MS% |
|-----------------------|-----|--------------------------|-----|
| A Substructure | 11% | E Equipment | 5% |
| B Structure and Shell | 18% | F Specialty Construction | 5% |
| C Interiors | 26% | G Site Work | N/A |
| D Services | 35% | H Accessibility Issues | N/A |

RC%

Based on Generalized Condition Level

| Rating | Condition | Repair Cost |
|--------|----------------|-------------|
| 5 | Excellent | 2% of CRV |
| 4 | Good | 10% of CRV |
| 3 | Fair | 33% of CRV |
| 2 | Poor | 75% of CRV |
| 1 | Failure/Crisis | 100% of CRV |

BMAR = [Sum (MS%)*(RC%)] CRV
 - MS% = major system percentage of CRV
 - RC% = repair cost percentage of CRV
 - CRV = current replacement value of the building

When the assessments are complete, the ratings are entered into a database where the parametric model converts the assessed condition ratings to a set of key metrics. The key metrics include: Deferred Maintenance (DM) costs, System Condition Index (SCI), Facility Condition Needs Index (FCNI), and the Facility Condition Index (FCI).

The previous figure demonstrates a simple assessment algorithm. The cost of replacing each major system in a building is a percentage of the current replacement value (CRV) of the building. The major system replacement percentage (MS%) is based on R.S. Means Square Foot Assembly Cost Data categorized by UniFormat™ classification. Repair cost percentages (RC%) is estimated based on experience and historical data for repairing and replacing systems based on condition. The



Deferred Maintenance (DM) costs, System Condition Index (SCI), Facility Condition Needs Index (FCNI), and the Facility Condition Index (FCI).

The previous figure demonstrates a simple assessment algorithm. The cost of replacing each major system in a building is a percentage of the current replacement value (CRV) of the building. The major system replacement percentage (MS%) is based on R.S. Means Square Foot Assembly Cost Data categorized by UniFormat™ classification. Repair cost percentages (RC%) is estimated based on experience and historical data for repairing and replacing systems based on condition. The BMAR deferred maintenance cost estimate is equal to the product of the MS%, the RC%, and the CRV for each building.

The primary assumptions dictating the accuracy of the DM cost estimates include the actual costs of the building systems (or MS% times CRV) and the estimate of repair cost percentages (RC%). RC% is based on practical experience with objective life-cycle analyses and system degradation curves for use in engineered management systems. The values for MS% have typically been based on the Parametric Cost Estimating System (PACES) developed by the U. S. Army Corps of Engineers for 42 types of facilities. This is a reasonable approach when evaluating various types of facilities such as academic buildings with specific types of construction associated with the facility.

To increase consistency of the RC%, a detailed Field Guide would be developed for use by the assessors. The Field Guide would provide specific protocols for evaluating each system including criteria such as age, maintenance history, performance, etc. For an effort the size of this one, we will likely adapt an existing field guide created for a larger effort.

The field assessors will be trained in the use of the Field Guide. Field assessors could be university staff or outside building assessors. For this type of assessment, a general knowledge of buildings and building systems is required. In either case, strict adherence to the assessment protocols is essential. A trial assessment is conducted and assessment procedures and scores are discussed to develop a consistency among all the assessors. During the course of the assessment, quality assurance assessments should be performed to verify procedures and consistency of scoring.

Data management is a critical aspect of the success of the methodology. We will develop data standards and develop spreadsheets with mapping to the appropriate database locations. In the past, we have prepared electronic field assessment forms that force specific data input (scoring) into pre-determine fields for transfer to the database.

Comprehensive Facility Condition Assessment (FCA) methods typically consist of performing detailed inspections of property, plant and equipment to determine current conditions and estimate costs to correct deficiencies. Life-Cycle Analysis (LCA) is an approach that considers the acquisition/installation cost of an asset and evaluates future replacement costs based on its age in relation to a specified design life or expected useful service life. LCAs are typically used to calculate capital renewal (recapitalization) costs.



FCAs are generally more labor intensive and require more on-site evaluation of existing building and **system** conditions. LCAs are more data intensive, but require less field evaluation and can generally be accomplished more cost-effectively. Used together, as proposed here for the Town of Monroe, FCAs and LCAs can provide an accurate short- and long-term projection of anticipated capital expenditures. For larger facilities, parametric evaluations of an unbiased sample set of facilities can be used to accurately estimate facility capital investment requirements for a fraction of the cost of FCA/LCA methods. The only drawback of the parametric estimation methods is a lack of specific project needs for buildings and systems.

We have proposed a methodology for the Town of Monroe that uses a mixture of these methods to accommodate the need for identifying deferred maintenance and long-term capital planning.

Schedule

Based on our experience (several hundred schools), facility condition assessments should take about one day per school. As for the town buildings, we expect they will take about the same time per building (averaged) so we anticipate it will take about 2 weeks for the 16 buildings.

Overall, we anticipate it will take us three months for all the phases.

- Phase 1: Project Set-up, Kick-Off, and FCA Survey (1 Month)
- Phase 2: Draft Development, Analysis, Reporting (1 Month)
- Phases 3 – 4: Finalize Reports and Data (1 Month)

This also allows for interaction and feedback from the Town at each phase.

Data Management and Reports

In the sections above, we provided examples of our reports. It is worth mentioning, that FEA is not committed to one particular facility assessment software program and will not be providing one as a base requirement for this contract. Separate arrangements for the purchase of a specific software system may be made post award.. For example, we routinely manage our data submissions to integrate with Archibus and AiM. Additionally, we can support Builder and FCAP systems too (military applications). Example copies of data spreadsheets are included in Tab 8 and are in an Excel format.

Demographics

ProximityOne has provided a few notes based on an initial review of the 2010 Plan of Conservation and Development:

- Section 4, vicinity page 71-78 :
 - The projections referenced on pages 77-78 are from the CT SDC. Mr. Glimpse developed the Census Bureau SDC when he was with Census Bureau.



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- ProximityOne proposes that they would use their own current estimates and projections rather than those developed by others; but reference others and why they might differ.
 - Section 5 housing could benefit from census tract analyses, integrated model-wise, with sections 4, 6, and 7.
 - Section 6 employment data also needs census tract level analyses and integrated modeling tied together with Sections 4, 5, and 7. He recommends using a holistic model simultaneously determining employment, establishments and earnings. Additionally, a revenue generation should also be model based and provide forecasts based on alternative scenarios. Our proposal provides the Town of Monroe with an option to use the modeler software and database on their computers (resulting in more than just a study).
 - Section 7 & 8 could have a holistic model simultaneously all demographic-economic items.
 - Section 11 schools could be a part of holistic system; examining how enrollment will change in K-12 and tied into the future; enabling assessment of how alternative policies and circumstances might affect education.



William W. Small, PE, PMP
Vice President

Years with FEA: 19

Total years of experience: 26

Education:

Bachelor of Science / Civil and Environmental Engineering

Registrations:

Professional Engineer / VA, NJ, PA

Project Management Professional

Qualifications and Experience:

Bill Small is a program manager for large projects at FEA and is experienced with the full range of building materials and systems. He has performed the field investigations, analyses and follow-up recommendations, and designs for various clients nationwide. Bill is an Associate of FEA and is currently FEA's Vice President of Operations. Prior to FEA, Bill was employed for over five years in the office of Andrew F. Anderson, Inc., Structural Engineer, and with Law Engineering in Chantilly, VA. His duties included testing, investigation, design, preparation of construction documents, and construction inspection. He has extensive experience evaluating the adequacy of structural decks and structural framing.

Bill's structural design responsibilities, for preliminary through final design, have included preparing plans, specifications, design notes and calculations, coordination of structural design drawing with architectural, MEP, civil and site drawings, shop drawing review, and field review of ongoing construction. Building structures ranged in size up to multi-story institutional facilities. Bill has spent a considerable amount of his career performing forensic studies of various facilities to determine modes of failure and applicable remedial measures.

Recent and Relevant Project Experience:

Virginia Tech Consulting, Steele's Tavern, VA

Associate-in-Charge. Assessment and stabilization of the McCormick Farm barn is one of the many efforts undertaken by FEA as part of the engineering term contract held with Virginia Tech University. This project involved an initial condition assessment with a report of findings and recommendations for repair and preservation of this historic structure. A major realignment and stabilization effort was initiated which incorporated the use of real-time data recovery during the preservation process. Bill worked with the client to develop an approach to allow the structure to be stabilized prior to restoration rather than it being destroyed. Bill also worked on the condition assessment of several other buildings, each exhibiting conditions requiring immediate follow-on design and repair. Some of the repairs included: supplemental framing and bracing of a wood roof structure in an altered historic building; masonry and precast repair and stabilization as a result of dislodged and fallen



façade elements; repair of deteriorated wood columns at an historic building entrance canopy.

Episcopal High School Condition Assessment, Alexandria, VA

Project Manager. Project included assessment of physical conditions of and accessibility issues for various academic, administration, and residential buildings on this private high school campus. Assessment data was input into FEA's IFMIS condition assessment software, which was installed on campus for their continued use for on-going project tracking and annual financial budget planning.

The Community College of Baltimore County Condition Assessment, Baltimore, MD

Associate-in-Charge. Project involved facility condition assessment of facilities located on various campuses of the Community College of Baltimore County. The project required documenting building system conditions and replacement costs, identifying deficiencies, and providing opinions of costs for addressing observed deficiencies.

National Park Service Comprehensive Condition Assessment (CAC), Nationwide, United States

Program Manager. Served as FEA's Program Manager for National Park Service work since 2004. In the first 5 years of this work, the project has involved facility condition assessment of buildings and utility systems owned and maintained by the National Park Service at over 60 national and historic parks, monuments, recreational areas, etc. located throughout the United States. The assessments have included over 900 building/residential assets and over 300 utility systems. The project required collecting real property inventory data, documenting building and equipment assets and their replacement costs, identifying deficiencies and estimating deficiency repair costs, and establishing routine maintenance activities and costs. Bill has also served as program manager for two CAC pilot study task orders for Underground Utilities and Unique assets. This work involved the full CAC scope in addition to reviewing and recommending changes/improvements to business practices, maintenance practices, inspection guidance, and CAC contracting methods related to these new asset types.

Wyoming School District Condition Assessment, Statewide, WY

Project Consultant. The Wyoming Schools Facilities Commission required the creation and implementation of a plan to assess all schools in the state of Wyoming (23 million square feet). In conjunction with the assessment, they required the development of a prioritization asset management program that would be defensible under court order from the Supreme Court of Wyoming and could be put in place in less than six months. The condition of school facilities was assessed statewide using commission personnel trained by FEA. Bill contributed to initial evaluation criteria and third-party review/validation of the commission's assessments.



Montgomery County Parks Condition Assessment, Montgomery County, MD

Program Manager. Project involved facility condition assessment of various facility groups owned, managed and maintained by the Montgomery County Department of Parks. The facility groups assessed have included buildings, playgrounds and trails throughout Montgomery County, Maryland. The project required collecting real property inventory data, documenting building and equipment assets and their replacement costs, identifying deficiencies and estimating deficiency repair costs, and establishing routine maintenance activities and costs.

Reserve Officers Association, Washington, DC

Associate-in-Charge. Project involved facility condition assessment of the Reserve Officers Association's office building located in Washington, DC. The project required documenting building system conditions and replacement costs, identifying deficiencies, and providing opinions of costs to address the deficiencies. Follow-on services included evaluation and design of structural reinforcement of lobby floor and design and monitoring of asbestos abatement program as part of a complete building renovation.



Laurie A. Gilmer, PE, CFM, SFP, LEED AP, CxA
Vice President and Associate

Years with FEA: 7

Total years of experience: 14

Education:

Bachelor of Science / Mechanical Engineering

Registrations:

Professional Engineer / CA, MA, VA, CO, IN, WI, TX, WA

Certified Commissioning Authority

Certified Facility Manager

LEED Accredited Professional

Qualifications and Experience:

Laurie Gilmer is an Associate at FEA and leads FEA's building energy management services. Laurie has assisted facility managers in improving building systems operations, creating and implementing energy management plans, identifying energy saving opportunities, and LEED certification for existing buildings. Her experience includes sustainability/LEED, systems analysis, energy audits, commissioning, building systems planning, and controls review. Laurie is a published author, and has presented on energy management, commissioning, sustainable solutions, and facility management for the International Facility Management Association (IFMA), Institute of Real Estate Management (IREM), the FM Collaborative, California Mayday, and several other public and private organizations. She currently serves as a member of IFMA's Sustainability Committee, and is a member of the IFMA Redwood Empire Chapter Board. Laurie is a certified commissioning authority (CxA) and LEED® Accredited Professional.

Recent and Relevant Project Experience:

Austin Convention Center LEED Consulting, Austin, TX

Commissioning Engineer/Agent. Laurie Gilmer served as the Commissioning Agent for this multi-service Leadership in Energy and Environmental Design (LEED) for Existing Buildings (EB) project. The project includes a LEED-EB Gap Analysis, a retro commissioning project and is aiding the City of Austin in certifying its building under the LEED-EB Rating System.

Medtronic Fountaingrove Server Room Consulting, Santa Rosa, CA

Project Manager. The current server room has redundant power, emergency power, and an FM-200 fire protection system which is backed up by conventional fire protection. The project is a review of the server room systems, particularly the HVAC system, to identify potential energy saving solutions.



Brickway Building HVAC Condition Assessment, Santa Rosa, CA

Project Manager. Medtronic Inc. leased two 60,000 square-foot two-story office buildings. In order to comply with the terms of the lease agreement, Medtronic requested Facility Engineering Associates' (FEA) assistance in providing a heating, ventilation, and air conditioning (HVAC) system condition assessment. Laurie prepared a report describing the condition of the HVAC equipment, the nature of any servicing, repair or replacement work performed over the past year, and 10-year capital expenditure forecast was prepared for each building.

National Park Service Energy and Water Audits and Sustainability Assessments, Nationwide

Associate-In-Charge. Laurie led a team of engineers who conducted energy and water audits and completed sustainability assessments in various NPS parks as the first step of a comprehensive plan to decrease greenhouse gas emissions, and power and water consumption throughout their parks. FEA assessed over 800 buildings and 2.3M SF at twenty-one national parks. As part of the audits, FEA analyzed the energy and water consumption across all types of buildings and use categories and recommended various energy conservation measures (ECMs) that included both capital projects and building operational measures and fleet management procedures.

VSP Vision Care Campus Threat/Risk Assessment, Rancho Cordova, CA

Project Manager. Project Manager for threat and risk assessment of VSP's headquarters campus. The campus consists of four buildings and a data center. FEA identified, evaluated, quantified, and recommended improvements to mitigate the physical risks at these facilities. Laurie's responsibilities included review of the major building systems including electrical gear, computers, UPS, generators, water utilities, HVAC, and fire suppression systems. The system criticality and vulnerability was then evaluated under various potential scenarios such as earthquake, weather, terrorism, civil disturbance, neighbors, vehicular and air-traffic, dam inundation. Exposures related to existing building conditions and people operating in the building were also evaluated.

National Park Service Comprehensive Condition Assessment, Nationwide

Team Leader. Laurie provided condition assessment services for utility and building systems for the National Park Service. Utility systems evaluations included domestic water, non-potable water, sanitary sewer, and fire water systems. Building systems evaluations included HVAC, plumbing, electrical, and fire protection systems. She maintained a team of assessors and provided technical and quality assurance oversight as part of her involvement in various task orders.

International Monetary Fund - HQ1 and Concordia Condition Assessment Validation, Washington, DC

Associate-In-Charge. Laurie provided technical review for the mechanical, electrical, plumbing, elevators, and fire-and-life-safety disciplines of the condition assessment. She directed the technical staff and developed the assessment methodologies. Laurie reviewed the findings of the assessors and the capitol project recommendations.



Howard Hughes Medical Institute Commissioning, Chevy Chase, MD

Commissioning Engineer/Agent. Howard Hughes Medical Institute (HHMI) is adding a new facility to its main campus in Chevy Chase, Maryland. As part of the Owner's goal to pursue LEED® - NC Gold Certification for the new building, FEA is providing Commissioning services for a new structure. Laurie is acting as the Commissioning Agent. Responsibilities include preparing a commissioning plan and specifications to be incorporated with the contract documents, reviewing construction documents for general conformance with the Commissioning Plan during construction, review of the contractor's submittals for general conformance with the Owner's Design Intent and Commissioning Plan, and verification of installation and performance of systems to be commissioned.



Leslie G. ZumBrunnen, PE

Associate

Years with FEA: 10

Total years of experience: 21

Education:

Master of Science / Structures

Bachelor of Science / Civil Engineering (Construction)

Registrations:

Professional Engineer / CO, OK, TX, LA, WA, OR, FL, MN, WY

Qualifications and Experience:

Leslie ZumBrunnen is a registered structural engineer and currently manages the FEA Denver, Colorado office. Prior to joining FEA in 2002, Les previously worked at LAW Engineering and Environmental Services, where he served as a Principal Engineer and National Client Sponsor in the Facilities Group.

In his current position, Les routinely completes evaluations of existing building systems for both property transactions and facility condition assessments. Types of properties include multi-family apartments, medium and high-end hotel facilities, retail strip centers, retail malls, single-story and multi-story office buildings, K-12 school facilities, universities, courthouses, detention facilities, parking garages, stadiums, and light and heavy industry facilities. He has developed the evaluation procedures, taught both FEA and outside personnel how to complete assessments, and led the team to develop software applications to capture the data. During assessments, Les typically focuses on the civil, structural, and architectural portions of the facilities.

Les is also an industry recognized expert in the evaluation, design, and repair of building envelope and structural systems. Design materials include conventional reinforced and pre-stressed concrete, structural steel, masonry and timber. Types of building envelope systems have included conventional, gasket, and structurally glazed curtainwall systems; load-bearing and masonry veneers; EIFS; GFRC; pre-cast panels; metal panels; and stone-cladding systems (limestone, marble, granite). His roof consulting services have included general evaluations, development of remedial options, design of replacement roof/waterproofing systems, and construction management and inspection services. Types of roofing/waterproofing projects have included built-up, modified, single-ply, and metal roof systems.

Recent and Relevant Project Experience:

Texas Department of Transportation Facility Condition Survey, Statewide, TX

Project Manager. Served as assistant project manager for the year long project that assessed the existing condition and identified needed repairs of 2,700 building on 525 properties throughout the state. Les's responsibilities included development of assessment criteria,



coordination of 12 field teams, quality assurance/quality control audits, and development of the database system and automated input screens. Les also designed and implemented the database automated report generation system. The entire automated system was delivered to the client for use with an existing facility management system.

Koger Office Buildings, Austin and San Antonio, TX

Project Manager. Project Manager and lead surveyor for 38 ADA audits of single and multi-story office buildings in Austin and San Antonio, Texas. The office buildings and their site accessibility were observed for general compliance to ADA Title III provisions. Project scope included identification of non-accessible areas and prioritized recommendations with associated opinions of cost.

Sarofirm Realty Advisors, Austin, TX

Project Manager. Project Manager and lead surveyor for property transfer conditions surveys for three retail complexes containing over 400,000 square feet of tenant space in Austin, Texas. Surveys included a review of the structures, foundations, roofs, pavements, sitework, MEP systems, life safety and building code issues, asbestos, and ADA compliance.

Wyoming School District Condition Assessment, Statewide, WY

Project Manager. The Wyoming Schools Facilities Commission required the creation and implementation of a plan to assess all schools in the state of Wyoming (23 million square feet). In conjunction with the assessment, they required the development of a prioritization asset management program that would be defensible under court order from the Supreme Court of Wyoming and could be put in place in less than six months. FEA developed a program that met the requirements of the State of Wyoming while utilizing the Wyoming School Facility Commission's personnel and available budget. We prioritized needs in an objective, consistent, and transparent fashion that was linked to industry best practices. As part of his duties, Les co-authored the development of the BMAR approach including evaluation criteria, scoring systems, and training systems. Les was one of four trainers to teach commission personnel how to evaluate their facilities and capture the data within the system. Les also performed quality assurance checks on school facilities commission personnel to verify they were completing surveys according to the procedures. When WSFC ran behind schedule during the 2008 surveys, Les led a team of 4 FEA surveyors to evaluate more than 6 million square feet of K-12 facilities.

Weld County Condition Assessment Master Plan

Associate in charge. This was a multi-facility and school assessment to establish a strategic plan for future capital expenditures. The district was seeking to determine the current condition of their facilities and uncover unforeseen capital projects. Les served as one of the primary client contacts and was responsible for the overall quality control and assurance for FEA.

Hilton Cancun, Cancun, Mexico,

Associate in charge. Served as the consultant of record for structural and building envelope systems for the reconstruction activities at the hotel due to damage caused by Hurricane Wilma. Services included emergency stabilization response, damage assessment,



structural evaluation of existing systems, design of new impact resistant, 150 mph hurricane rated curtainwall systems, design of replacement concrete and concrete masonry unit structural systems, and contract administration and monitoring services. Glass and glazing project cost was approximately \$4.3 million of a total reconstruction cost greater than \$35 million.

Hilton Hotels – Multiple Sites Nationwide

Associate in charge. Performed condition assessment surveys of multiple mid-level and high-rise hotels nationwide to develop master capital needs plans for both 5 and 10 year periods. The condition assessments typically focused on structural and building envelope systems. The final deliverables included a report describing the systems, outlining the observed deficiencies, and providing opinions of probable construction cost to repair those elements over the selected time period. For most of the properties, FEA was then authorized to design and oversee those repairs, living within the budgets that we set. FEA was able to complete the services within the budget with over a 95% success rate.



Paul G. Swanson, PE
Principal

Years with FEA: 18

Total years of experience: 37

Education:

Master of Science / Civil Engineering

Bachelor of Science / Civil Engineering

Registrations:

Professional Engineer / VA, NY, DC

Qualifications and Experience:

Paul Swanson is a Principal and co-founder of FEA. He earned his Bachelor of Science degree in Civil Engineering and Master of Science Degree in Geotechnical Engineering from Cornell University, and has over 35 years of consulting engineering experience in the Washington, DC Metropolitan area, throughout the United States and internationally. Paul is a Registered Professional Engineer in the Commonwealth of Virginia, the District of Columbia, and the state of New York. Paul has been a member of the American Society of Civil Engineers (ASCE) since 1972 including past chairman of one of the technical committees. He is a member of the National Society of Professional Engineers and the National Academy of Forensic Engineers.

Paul's consulting engineering experience spans a wide variety of physical and environmental issues associated with existing facilities. These projects include studies involving the physical assessment of building exterior elements and internal mechanical systems as well as site infrastructure and piping systems. The product of those studies has included physical condition surveys, capital reserve plans, recommended work plans for repair and maintenance and design documentation for a wide variety of required repair projects and environmental abatement projects.

Paul is currently a technical reviewing principal for FEA. Projects routinely include condition assessments of residential, commercial, retail, industrial, and institutional buildings for purpose of due diligence surveys required in property transfers or as engineering evaluations of existing building and site systems. These studies require the formulation of opinions of cost related to repairing or restoring failed systems. Paul has experience with the evaluation of masonry brick and block construction, steel construction, conventional and post-tension concrete reinforcement, and masonry and glass curtainwall construction. Paul has also performed evaluations and designed repair documents for various site systems such as pavements, retaining walls, retention structures, and drainage systems.



Recent and Relevant Project Experience:

Wyoming School District Condition Assessment, Statewide, WY

Project Consultant. The Wyoming Schools Facilities Commission required the creation and implementation of a plan to assess all schools in the state of Wyoming (23 million square feet). In conjunction with the assessment, they required the development of a prioritization asset management program that would be defensible under court order from the Supreme Court of Wyoming and could be put in place in less than six months. The condition of school facilities was assessed statewide using commission personnel trained by FEA. Paul participated in the development of the evaluation criteria and the creation of the field manuals used by the assessors. Paul also conducted training classes for assessors and participated in quality assurance checks of the field assessments.

National Park Service Comprehensive Condition Assessment, Nationwide, United States

Principal-In-Charge. Paul has been involved with all of the task orders performed by FEA under this 5-year contract. As a project principal, his role involves quality assurance of both the field studies and the office deliverables and data input activities. To accomplish this, he has spent time in the field with the project assessors to gain understanding of the process and the level of expertise required. He has assisted project personnel in the development of testing and evaluation protocols when such procedures were not yet established. He regularly reviews project deliverables for accuracy and clarity and confirms the review process for each deliverable is in place and provides a sufficient level of control over the work product.

Arts & Industry Building Condition Assessment, Washington, DC

Principal-In-Charge. FEA performed a condition assessment and capital expenditure forecast to aid the Smithsonian in the rehabilitation of the building by providing them with an opinion of cost for two different scenarios. The evaluation was based on both engineering and environmental assessments of the current property's condition. Paul was the Principal-in-Charge and QA/QC for the project.

District of Columbia Schools Condition Assessment, Washington, DC

Principal-In-Charge. Served as the project principal and QA/QC. The project consisted in the assessment of 12 school properties owned by the District of Columbia Office of Property Management. The assessments were conducted in an effort to identify apparent deficiencies in the school buildings, major capital expenditure projects, an equipment inventory, a hazardous materials screening, and a LEED pre-assessment. Paul Swanson served as the project principal and QA/QC.

National Park Service Energy and Water Audits and Sustainability Assessments, Nationwide

Principal-In-Charge. Paul Swanson served as the project principal for a number of energy and water audits and sustainability assessments for the National Park Service. The work was completed in general accordance with Section 432 of the Energy Independence and Security Act of 2007 (EISA) and according to the Department of Energy's Facility Energy Management Guidelines and Criteria for Energy and Water Evaluations in Covered



Facilities. Mechanical equipment, including HVAC systems in buildings as well as pumping and treatment facilities for both water and wastewater were evaluated for condition and efficiency of operation. Energy conservation measures ECMs were developed and prioritized based on energy reduction and payback periods. Alternative energy sources were evaluated to determine the feasibility of capital projects to be constructed on site.

Condition Assessment and Space Planning IDQ for DCOPM, Washington, DC

Principal-In-Charge. The project consisted of facility condition assessments of several high profile office buildings, schools, and residential facilities under the control of the Office of Property Management (OPM) in the District of Columbia. These assessments were part of a comprehensive program implemented by the DC Government to determine cost of capital expenditures, redevelopment, and maintenance for government facilities throughout the city. The purpose of the project was to gather and assemble site specific data on most of the Office of Property Management's facilities, identify space utilization, evaluation department functions for space planning purposes, and develop long-term capital expenditure forecasts for the facilities.

Dulles International Airport, Dulles, VA

Principal-In-Charge. The project included the assessment and development of long-range capital expenditure program at Dulles International Airport. The assessments included the evaluation of physical conditions of the terminal, baggage, and control facilities throughout the airport. FEA's Integrated Facility Management Information System (IFMIS) was used as the database repository and generator of the required reporting. The results of the assessment project were used to develop several expansion and renovation scenarios for the airports future development.



James L. Justus, PE
Vice President and Associate

Years with FEA: 10

Total years of experience: 28

Education:

Bachelor of Science / Civil Engineering / Structural Emphasis

Registrations:

National Council of Examiners for Engineering & Surveying
Professional Engineer / AL, FL, GA, IL, IN, KY, MA, MO, NC, OH, SC, TN

Qualifications and Experience:

Jim brings extensive experience in both civil/structural engineering and project management to FEA, and has performed evaluations and professional services for multiple projects throughout the U.S. Having earned his Bachelor of Science degree from Purdue University, he is currently a Registered Professional Engineer in South Carolina and 12 other states. Jim has served as an officer and board member for the South Carolina Section of the National Society of Professional Engineers, was named Engineer of the Year by SCSPE in 2004, and was a previous State President for the association. He has multiple affiliations with various professional organizations including: the Precast/Prestressed Concrete Institute, the American Concrete Institute, the American Society of Civil Engineers, and the National Council for Examiners for Engineering and Surveying - where he currently serves on the Structural Subcommittee of the Civil Engineering Exam Committee. Jim offers a broad-based knowledge of glass, masonry, stone, and precast wall systems, including mid-rise and high-rise systems.

Jim has managed a number of FEA's largest and most challenging condition assessment projects throughout his tenure. Some major career triumphs include: management of the HUD National Lead Paint Program (\$120M Contract Value); assessments and repairs of various major buildings, including the Wachovia building in Miami, FL, Prudential building in Boston, MA, and Pittsburgh Symphony Hall in Pittsburgh, PA. Jim has done major consulting work for multiple national clients and has been a guest lecturer and speaker for the International Concrete Restoration Institute, Sealant Waterproofing and Restoration Institute, Building Owners and Managers Association, Jones Lang LaSalle National Operations Conference, Clemson University, and Greenville Technical College.

Recent and Relevant Project Experience;

Wachovia Financial Center, Miami, FL

Principal in Charge. Performed inspections of the 55-story stone and glass building façade and assessment of the plaza space frame due to damage from hurricanes. Performed an analysis of the building façade system to confirm compliance with applicable building codes for wind loads for remaining portions of the façade. Resultant work scopes included granite and glass repairs and replacements, and repair of selected sealant joints on the building façade, and repairs and replacements to the framing and glass in the space frame.



Prudential Building, Boston, MA

Principal in Charge. Performed façade rehabilitation and roof replacement on a 55-story office building located in Boston, MA. Multiple projects have included evaluation of the exterior metal panel and glass curtain wall system, replacement of exterior sealants, installation of ice dams, repairs to granite plaza panels, repairs to precast parapet panels, and replacement of the original building roof with a specialized system. Additional projects have included studies of masonry walls impacted by the cooling towers, assessments of leaks in other parts of the complex, and consultation on repairs to equipment racks. Total construction project costs to date exceed 5 million.

Fifth Third Tower, Columbus, OH

Principal in Charge. Responsible for consulting services to assess and repair storefront and curtain wall glass systems on the 25-story high rise. The systems had snap cover issues, with snap covers becoming loose and falling onto the street below. FEA's assessment determined the cause of the problem, and we worked with the original manufacturer to obtain replacement components under warranty, and oversaw the contract for repairs and restoration. In addition, due to numerous leaks in the building, all sealants on the building facades were replaced. Total cost of repairs was approximately \$400,000.

Façade Repairs and Roof Replacement, 53rd at 3rd Building, New York City, NY

Principal in Charge. Performed critical inspection of the 34-story building façade and assessment of the roof due to reports of numerous leaks into the building. Resultant work scopes included minor granite and glass repairs, repair of selected sealant joints on the building façade, and replacement of the inverted roof system. The work was completed in multiple stages over a period of two years.

Twenty One Turtle Creek, Dallas, TX

Principal in Charge. Responsible for consulting services to assess and repair the exterior balconies and façade elements of the 22 story high rise condominium building. Work included structural concrete balcony repairs and/or replacement (as appropriate), railing replacements, tuckpointing, waterproofing, window replacements, and door replacements. The project also included replacements of the storefront systems at the main entrance, and on the two story lower common areas. Permanent fall protection tie backs were also designed and installed, and misc. concrete repairs were performed. Construction value for all projects exceeded \$3 million.

Sam Gibbons Federal Courthouse, Tampa, FL

Façade Consultant. Façade consultant for a team to assess and repair storefront and curtain wall glass systems on the 16-story mid rise office building and courthouse that had leaked extensively since construction. Multiple building façade types and systems, along with multiple curtain wall and storefront systems had been poorly designed and constructed, with literally hundreds of leak locations throughout the complex. Work performed included sealant replacements curtain wall repairs, storefront system repairs, installation of flashings and drainage systems, and the design and installation of customized solutions for various building configuration issues. Total construction value is in excess of \$8 million.



Corporate Center Park Facade and Roof Repairs, Indianapolis, IN

Principal in Charge. Responsible for consulting services to assess and repair 12 office buildings with a combination of EIFS, Brick, Stucco, and Glass (ribbon, storefront, punch, and curtain wall) building facades. Work included repairs and replacement of the EIFS, repairs to the brick, repairs to the stucco and glass systems, and a general program of repair or replacement of water prevention materials and devices. In addition, all roofs (660,000 sq. ft.) were replaced during the project.

Shadeland Station Office Park EIFS Precast Facade System, Indianapolis, IN

Principal in Charge. Project Manager responsible for the evaluation, design, and construction support for EIFS repairs or replacements on twelve buildings with EIFS related water intrusion issues. Project included the complete replacement of EIFS systems on one building, partial replacements on two others, and repairs on the remaining buildings. Total construction value of the EIFS work exceeded \$1,000,000, with total project costs including roof replacements and interior remediation exceeding \$4,000,000.



Gary T. DuVall, FMP

Division Coordinator

Years with FEA: 12

Total years of experience: 12

Qualifications and Experience:

Gary has participated in a variety of high-profile projects throughout the DC metropolitan area, including a first of its kind real-time program for monitoring railway track during adjacent tunneling procedures. He is currently managing a CAC project for the National Park Service, assessing the existing condition of underground utility systems.

Gary has extensive experience in project management and the instrumentation practice. His technical abilities include the use of a wide variety of monitoring equipment, such as tape extensometer, both vertical and horizontal inclinometers, and surveying used to monitor for settlement/heave. His instrumentation experience includes the monitoring elements of sheeting and shoring systems, the placement of electronic sensors for remote capabilities, and deformation of underground railway tunnels. He has performed much of this work with clients such as CSX Corporation, Washington Metropolitan Area Transit Authority (WMATA), and the Metropolitan Washington Airports Authority (MWAA).

Recent and Relevant Project Experience:

National Park Service Comprehensive Condition Assessment, Nationwide

Project Manager. Project Manager for underground utility assessment. Gary's work was an effort to assist the Program Manager. In this capacity Gary was responsible for all aspects of project management to include but not limited to coordination and scheduling of both field and office efforts, maintenance of scope requirements and quality control, and schedule and budget commitments. He maintained a team of assessors and coordinated the collection of GPS related data and condition assessment for both water and waste water systems and is responsible for the proper utilization of personnel and resources. In addition, Gary was responsible for maintaining current financial status of the contract and for reporting budgetary information to include final projected costs.

E Street Pile Monitoring Instrumentation, Washington, DC

Project Manager. Management of all administrative aspects to include project related accounting and client management.

Fiber Optic Instrumentation, Newark, DE

Project Manager. Involved in both the technical and administrative aspects of this project. Gary actively participated in and managed the implementation of this automated real-time monitoring effort, providing our client with quality assured vibration and inclination data necessary during on-going construction.



Navy League Building, Arlington, VA

Project Manager. Involved in both the technical and administrative aspects of this project. Responsibilities included the daily contract administration, specifically dealing with project accounting, and provided assistance with technical services. Gary was involved in the installation and implementation of all aspects of the monitoring program.

Potomac Yard, Alexandria, VA

Project Manager. Managed staff providing technical service and maintained client contact. Responsibilities included the installation and implementation of the monitoring program, technical assistance in data recovery and reporting, and field coordination of staff and resources. Technical skills included the use of both total station and leveling equipment used in surveying.

Supreme Court Annex Project Instrumentation, Washington, DC

Project Manager. FEA performed an assessment of the existing condition adjacent to an area of scheduled expansion of the Supreme Court building in Washington, DC. The expansion consisted of an excavation adjacent to the existing facility, utilizing a soldier pile and tieback shoring system. An instrumentation program was implemented to monitor potential movement of this historic structure during the construction process. As Project Manager, Gary was responsible for the technical and administrative aspects of this project; maintaining personnel, schedule, scope, and budget.

The Bowen Building, Washington, DC

Project Manager. Involved in both the technical and administrative aspects of this project. Responsibilities included the daily contract administration, specifically dealing with project accounting, and provided assistance with technical services. Gary was involved in the installation and implementation of all aspects of the monitoring program.

The Target Store, Rockville, MD

Project Manager. Involved in both the technical and administrative aspects of this project. Responsibilities included the daily contract administration, specifically dealing with project accounting, and provided assistance with technical services. Gary was involved in the installation and implementation of all aspects of the monitoring program.

Washington Dulles International Airport Package 6, Main Terminal, People Mover Station, Dulles, VA

Project Manager. FEA provided instrumentation services during construction of an underground station for the Automated People Mover tunnels at Dulles International Airport. The project involved an assessment of pre-construction condition and the subsequent monitoring of the existing main terminal building during excavation and the associated shoring system during the excavation for the new station. The elements monitored included ground surface and building settlement, soil inclinometers, tilt meters, and the excavation shoring system. FEA installed and recovered data for the monitoring program which included a robotic theodolite monitoring system which was installed to provide continuous monitoring of specific columns during demolition activity. Following this activity, the data recovery for the entire project was transferred to an automated



system using tilt sensors and a robotic theodolite. Data from the theodolite was relayed via wireless modem to our office for review and analysis. Gary served as Project Manager of this effort and maintained both the technical and administrative aspects of this project. Responsibilities included the daily contract administration, specifically dealing with project accounting, and provided assistance with technical services. He was involved throughout the project, including the installation and implementation of all aspects of the monitoring program.

Waterford Mill, Waterford, VA

Engineering Technician. The Waterford Mill is a pre-Civil War-era water-powered grain mill located in Waterford, Virginia. The mill building is a brick masonry, multi-story structure with an interior timber floor framing system. This historic structure was renovated and FEA maintained an instrumentation program to monitor the behavior of the structure over a period of several years in an effort to determine whether any adverse deformation was occurring as a result of the preservation effort. The instrumentation services included fieldwork for collection of monitoring data, data management, interpretation and reporting. Gary served as the engineering technician on this project, responsible for data collection and management and project administration.

Virginia Tech Roofing & Waterproofing Term Contract, Blacksburg, VA

Team Leader. Assessment and stabilization of the McCormick Farm barn is one of the many efforts undertaken by FEA as part of the engineering term contract held with Virginia Tech University. This project involved an initial condition assessment with a report of findings and recommendations for repair and preservation of this historic structure. A major realignment and stabilization effort was initiated which incorporated the use of real-time data recovery during the preservation process. Gary led and managed the technical team responsible for the instrumentation of this effort. He also coordinated and maintained the long-term monitoring effort that ensured continued stabilization of the structure.

Warren G. Glimpse

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e-mail: wglimpse@proximityone.com

Summary

Warren Glimpse is an econometrician/demographer and information technologist. Glimpse is a specialist in developing, integrating, analyzing and providing access to demographic, economic, geographic, and administrative/business data to meet decision making, management, administrative and other needs for wide ranging public and private sector applications and clientele.

Expertise and Specializations

- Econometrician/statistician, demographic-economic modeling, estimation, forecasting
- Expert, Census 2010, American Community Survey, related Census statistical programs
- Expert, Census Bureau TIGER/Line data resources and use
- Expert, national scope K-12 education geodemographics
- Expert, development and use of mapping and geographic information systems and resources
- Expert, statistical analysis packages and data management software
- Software and database design/development (multiple languages and dbms environments)
- Internet/Web site development and operation
- Platform-independent data exchange systems: architecture, development, deployment
- Federal statistical system; leading expert on decennial census data access, linkage, and use
- Excellent written and oral communications

Education

Ph.D. Economics ADB, 1976 (econometrics and public finance areas of concentration),
University of Missouri-Columbia
Bachelor of Science in Business Administration, 1972 (economics major; graduated cum laude)
University of Missouri-Columbia

Business & Professional Background

Present Founder and Principal, ProximityOne and independent professional

Responsible for all phases of ProximityOne business operations. ProximityOne develops geographic-demographic-economic data and analytical tools and helps organizations knit together and use diverse data in a decision-making and analytical framework. ProximityOne develops custom demographic/economic estimates and projections, develop geographic and geocoded address files, and assist with impact and geospatial analyses. Wide-ranging organizations ProximityOne resources (software, data, methodologies) to analyze their own data integrated with other data. See Web site: <http://www.proximityone.com> for additional information.

Summary of Selected Skills

- Econometrician: modeling, estimation, forecasting, impact analysis
- GIS Tools; CV XE GIS developer; GIS components and application tools developer
- Delphi XE2 developer; multi-platform applications developer
- SAS Institute Statistical Analysis System applications developer
- ESRI ArcGIS applications developer

Selected projects, products and experience

- Developer, ProximityOne demographic-economic estimates and projections
- Developer, ProximityOne CV XE GIS (full featured Geographic Information System (GIS))
- Developer, ProximityOne Situation & Outlook Server; API database access/use
- Developer, ProximityOne Situation & Outlook integrated database and software system
- Developer, ProximityOne web-based and standalone software and data products
- Developer, School District Data System (US Department of Education), development and support
- Developer, Census 2000 School District Special Tabulation Website (US Department of Education)
- Developer, Interactive Analysis System, first PC-based econometric modeling system
- Developer, first national scale small area demographic estimates and projections
- Developer, Census Bureau State Data Center Program
- Founding board member, Association of Public Data Users
- Campaign targeting and allocation of campaign funds for Reagan presidential campaign.

Previous Experience**U.S. Office of Federal Statistical Policy and Standards, Washington, DC**
Associate Director

Responsible for establishing and implementing the first set of Federal policies and guidelines for an integrated and unified approach for public use statistical and related data dissemination and access.

- White House Domestic Information Display System, first integrated Federal statistical access system.
- Established Federal Information Managers Group.

U.S. Bureau of the Census, Washington, DC
Data Access and User Services, Assistant Chief

Responsible for managing the data access and user services across all types of statistical programs and products produced by the Census Bureau. Approximate 100 staff, \$6 million budget.

- Developed State Data Center Program; established regional user services in 12 regional offices.
- Participated in planning in Census Bureau national scale statistical programs.
- Managed Bureau-wide product sales, user training, systems/programming, documentation/news.

University of Missouri, Bureau of Business & Economic Research, Columbia, Missouri
Director

Responsible for providing faculty research/services support and securing and managing independent research and data services contracts in areas of business and social science research.

- Developer, Missouri demographic-economic estimates and projections
- Co-founder and charter member of the Association of Public Data Users.
- Managed largest university statistical databases holdings, supported in IBM mainframe environment
- Developed GBF/DIME files (Columbia, MO MSA) used for prototype Census Bureau TIGER System.
- Developed Financial Analysis System, first PC system for analysis of SEC corporate performance data.

Selected Projects & Experience

1 Experience with Developing Census and Department of Education Data and Access (these items all with/for U.S. Department of Education)

1. Developer 1990 Census School District Special Tabulation (School District Data Book)
Developer, first set of national scale school district electronic boundaries.
Time frame: early 1990s
2. Developer Census 2000 School District Special Tabulation Web Site
Time frame: early 2000s
3. Advisor on data integration and user access/support design for NCES School District Data System.
Data integration: blending 1990 Census, Census 2000, Census 2010, American Community Survey.
Time frame: early 2010-11
4. Early Childhood Longitudinal Study-Grade K; 2011: geocoding respondent data; developing related national scope Census 2010 and American Community Survey 2010 datasets for analysis.
Time frame: 2011-12
5. Emergency Notification System – developed location and contact data for all types of U.S. educational institutions: K-12 public, K-12 private, colleges and universities; organized and delivered data in shapefile structure for use in integrated mapping and notification system; developing associated updating process to collect more detailed and current school administration contact information.
Time frame: 2012

2 Experience Working with School Systems/Education Agencies

Warren Glimpse has experience working with many school districts on projects that involve developing demographic and integrating multi-sourced demographic data to meet a range of school district administrative, management, planning, analysis and evaluation needs. One example of this work is with McKinney Independent School District (MISD) located in the Dallas, TX metro area. McKinney, TX is the fastest growing urbanized area between 2000 and 2010 with a diverse population in terms of race-ethnicity and socioeconomic composition.

McKinney Independent School District, Texas
Fastest growing urban area 2000-2010
Time frame: 2010-2013

Kamehameha Schools, Hawaii
Largest private K-12 school system
Time frame: 2012-2013

Hawaii Department of Education
Geographic/Demographic data development and applications
Time frame: 2002-2013

Various New York State school districts
2000 forward

3 Experience with Analyzing Hard to Estimate Populations

1. Idaho Indian Demographic Patterns -- 2005
Expert advisor/analyst to Modrall, Sperling, Roehl, Harris & Sisk, PA (New Mexico)
2. Osage Nation/Osage County, Oklahoma – 2007
Expert advisor/analyst to Modrall, Sperling, Roehl, Harris & Sisk, PA (New Mexico) and Oklahoma
Analyzing long-term demographic patterns of the Osage Indian population
3. Chickasaw and Choctaw Indian Population – 2012
Expert advisor/analyst to Ryley Carlock & Applewhite (Denver) and Oklahoma City
Analyzing long-term demographic patterns of the Chickasaw and Choctaw Indian population in a 35 county region of Oklahoma.
4. Improving coverage of Census 2010 – including hard to count populations
Participation in Census 2010 LUCA program
Included State of Georgia and all Georgia counties and municipalities
- 5 .. Estimation and projection of higher education underserved populations by census tract.
Georgia statewide for all campuses in University System of Georgia
6. Development of estimates and projections of the Native Hawaiian population by county
Kamehameha Schools, Hawaii

4 Experience with Modeling; Developing Demographic Estimates and Projections

1. Developer Missouri official demographic-economic estimates and projections.
For Missouri Office of Administration in coordination with Census Bureau Federal State Cooperative Program for Population Estimates and Projections.
2. Developer ProximityOne Demographic Estimates and Projections
U.S. by Census Tract/County/Metro/State to 2017; annual estimates and projections; updated annually
U.S. State and National Projections to 2060
3. Estimation and projection of higher education underserved populations by census tract.
Georgia statewide for all campuses in University System of Georgia
4. Estimation and projection of underserved populations by census tract.
Kamehameha Schools, Hawaii

5 Experience with Coaching Non-Professional Demographic Data Users

1. Warren Glimpse has worked/assisted a wide range of data users over a period of many years. Understanding how to structure and provide assistance to both experts in their fields and data users with limited statistical, GIS/geographic and demographic-economic background is a key element to successful enablement and capacity building. Glimpse works with hundreds of data users each year, each having their own requirements and abilities.
2. Warren Glimpse is developer of the Census Bureau State Data Center (SDC) Program which operates in most states. Based in part on Glimpse's own experiences in Missouri, the SDC Program reflects an effort to institutionalize data access and use technical assistance focused on Census geographic and demographic data via within-state partnerships.
3. The content-rich ProximityOne Website provides wide-ranging data access and analysis resources accessible on a no-fee, no-registration basis. Not funded by any organization other than ProximityOne, these resources provide direct assistance to both demographic-economic specialists as well as non-professionals.

Selected examples:

- Census Tract Geography & Demographics -- <http://proximityone.com/tracts.htm>
- Census 2010 -- <http://proximityone.com/cen2010.htm>
- American Community Survey 2010 -- <http://proximityone.com/acs0610.htm>
- Schools, School Districts & K-12 Education -- <http://proximityone.com/sddmi.htm>
- GIS & Demographics Applications Gallery -- <http://proximityone.com/gallery/guide>
- Demographic Estimates and Projections -- <http://proximityone.com/demographics2020.htm>
- Demographic-Economic Interactive Ranking Tables -- <http://proximityone.com/rankingtables.htm>

6 Experience with Systems Development and Operation (2012)

1. ProximityOne Situation & Outlook

<http://proximityone.com/situation&outlook.com>

2. The College Board

EPS Data Tagging Package

Development of a tool used by College Board clients, higher education institutions and consultants to "tag" individual student/address data by census block (and higher level geography) with Census-related data and proprietary College Board data.

EPS Market Areas

Development of EPS Market Areas shapefiles corresponding to aggregates of small area geographies (census tracts and ZIP codes)

3. Kamehameha Schools, Hawaii

Data Systems/Analytics Integration

4. ProximityOne Internet Map Server

7 Business Clients and Other Experience (2012)

1. GfK Mediamark Research & Intelligence

Development of data resources to analyze block group measures of linguistic isolation

2. 113th Congress Congressional Districts and associated state legislative districts

Various clients

- shapefile

- demographic datasets

3/25/13

| MasterFormat Classification Code | Classification Description | Archibus Record Count |
|---|--|----------------------------------|
| 2000 | SITE CONSTRUCTION | 5,902 |
| 2110 | Excavation, Removal, and Handling of Hazardous Materials | 313 |
| 2310 | Grading | 1 |
| 2400 | TUNNELING, BORING, AND JACKING | 3 |
| 2450 | FOUNDATION AND LOAD-BEARING ELEMENTS | 318 |
| 2505 | Fuel,Gas,Oil,Steam Distribution | 141 |
| 2510 | Water Distribution | 33 |
| 2545 | Pipes & Fittings | 1 |
| 2600 | DRAINAGE AND CONTAINMENT | 141 |
| 2630 | Storm Drainage | 2 |
| 2660 | Ponds and Reservoirs | 1 |
| 2700 | BASES, BALLASTS, PAVEMENTS, AND APPURTENANCES | 370 |
| 2760 | Paving Specialties | 2 |
| 2770 | Curbs and Gutters | 11 |
| 2780 | Unit Pavers | 1 |
| 2800 | SITE IMPROVEMENTS AND AMENITIES | 1460 |
| 2810 | Irrigation System | 1 |
| 2820 | Fences and Gates | 4 |
| 2830 | Retaining Walls | 6 |
| 2840 | Walk, Road, and Parking Appurtenances | 10 |
| 2870 | Site Furnishings | 1 |
| 2900 | PLANTING | 496 |
| 3000 | CONCRETE | 4782 |
| 3300 | CAST-IN-PLACE CONCRETE | 2 |
| 3310 | Structural Concrete | 4 |
| 3315 | Pumps & Placement Equipment | 1 |
| 3350 | Concrete Finishing | 6 |
| 3404 | Precast Autoclaved Aerated Concrete Wall & Roof Panels | 3 |
| 4000 | MASONRY | 4634 |
| 4060 | Masonry Mortar | 2 |
| 4411 | Marble* | 2 |
| 4412 | Limestone* | 2 |
| 4413 | Granite* | 1 |
| 5000 | METALS | 4630 |
| 5120 | Structural Steel | 1 |
| 5310 | Steel Deck | 1 |
| 5510 | Metal Stairs* | 11 |
| 5520 | Handrails and Railings | 9 |
| 5700 | ORNAMENTAL METAL | 4 |
| 5710 | Ornamental Stairs | 1 |
| 5715 | Fabricated Spiral Stairs | 2 |
| 6000 | WOOD AND PLASTICS | 4697 |
| 6200 | FINISH CARPENTRY | 22 |
| 6415 | Countertops | 1 |
| 6420 | Paneling | 6 |
| 6430 | Wood Stairs and Railings | 3 |
| 7000 | THERMAL & MOISTURE PROTECTION | 4658 |

| | | |
|-------|---|------|
| 7240 | Exterior Insulation and Finish Systems (EIFS) | 452 |
| 7300 | SHINGLES, ROOF TILES, AND ROOF COVERINGS | 1092 |
| 7400 | ROOFING AND SIDING PANELS | 15 |
| 7460 | Siding | 1 |
| 7480 | Exterior Wall Assemblies | 3 |
| 7500 | MEMBRANE ROOFING | 2 |
| 7510 | Built-Up Bituminous Roofing | 4 |
| 7610 | Sheet Metal Roofing | 4 |
| 7700 | ROOF SPECIALTIES AND ACCESSORIES | 1 |
| 7720 | Roof Accessories | 3 |
| 7800 | FIRE AND SMOKE PROTECTION | 10 |
| 7810 | Applied Fireproofing | 2 |
| 7812 | Applied Fireproofing | 1 |
| 7840 | Firestopping | 1 |
| 8000 | DOORS & WINDOWS | 4929 |
| 8100 | METAL DOORS AND FRAMES | 19 |
| 8210 | Wood Doors | 10 |
| 8300 | SPECIALTY DOORS | 5 |
| 8310 | Access Doors and Panels | 1 |
| 8350 | Folding Doors and Grilles | 1 |
| 8360 | Overhead Doors | 2 |
| 8400 | ENTRANCES AND STOREFRONTS | 1 |
| 8450 | All-Glass Entrances and Storefronts | 1 |
| 8460 | Automatic Entrance Doors | 3 |
| 8470 | Revolving Entrance Doors | 1 |
| 8480 | Balanced Entrance Doors | 1 |
| 8500 | WINDOWS | 4 |
| 8520 | Aluminum Windows | 5 |
| 8550 | Wood Windows | 3 |
| 8600 | SKYLIGHTS | 6 |
| 8715 | Exit Devices* | 1 |
| 9000 | FINISHES | 4730 |
| 9120 | Ceiling Suspension | 1 |
| 9200 | PLASTER AND GYPSUM BOARD | 12 |
| 9210 | Gypsum Plaster | 2 |
| 9300 | TILE | 9 |
| 9310 | Ceramic Tile | 9 |
| 9330 | Quarry Tile | 2 |
| 9500 | CEILINGS | 164 |
| 9510 | Acoustical Ceilings | 1 |
| 9600 | FLOORING | 153 |
| 9620 | Specialty Flooring | 2 |
| 9632 | Marble Flooring* | 4 |
| 9640 | Wood Flooring | 1 |
| 9680 | Carpet | 10 |
| 9684 | Carpet Tile | 1 |
| 9700 | WALL FINISHES | 201 |
| 9900 | PAINTS AND COATINGS | 103 |
| 10000 | SPECIALTIES | 4548 |

| | | |
|-------|---|------|
| 10100 | VISUAL DISPLAY BOARDS | 1 |
| 10200 | LOUVERS AND VENTS | 1 |
| 10250 | SERVICE WALLS | 11 |
| 10280 | Prefabricated Ramps & Walkways | 3 |
| 10340 | MANUFACTURED EXTERIOR SPECIALTIES | 221 |
| 10426 | Signage & Graphics | 4 |
| 10430 | Exterior Signage | 139 |
| 10450 | PEDESTRIAN CONTROL DEVICES | 139 |
| 10500 | LOCKERS | 2 |
| 10520 | FIRE PROTECTION SPECIALTIES | 10 |
| 10600 | PARTITIONS | 25 |
| 10630 | Portable Partitions, Screens, and Panels | 2 |
| 10750 | TELEPHONE SPECIALTIES | 1 |
| 10800 | TOILET, BATH AND LAUNDRY ACCESSORIES | 19 |
| 10820 | Bath Accessories | 4 |
| 11000 | EQUIPMENT | 4572 |
| 11020 | SECURITY AND VAULT EQUIPMENT | 4 |
| 11060 | THEATER AND STAGE EQUIPMENT | 1 |
| 11130 | AUDIO-VISUAL EQUIPMENT | 3 |
| 11160 | LOADING DOCK EQUIPMENT | 1 |
| 11200 | WATER SUPPLY AND TREATMENT EQUIPMENT | 139 |
| 11400 | FOOD SERVICE EQUIPMENT | 2 |
| 11425 | Hood and Ventilation Equipment | 3 |
| 11455 | Kitchen & Bath Cabinets | 1 |
| 12000 | FURNISHINGS | 4522 |
| 12140 | Sculptures | 1 |
| 12350 | Specialty Casework | 3 |
| 12440 | Bath Furnishings | 2 |
| 12450 | Bedroom Furnishings | 1 |
| 13000 | SPECIAL CONSTRUCTION | 5179 |
| 13037 | Kitchen Units | 6 |
| 13200 | STORAGE TANKS | 313 |
| 13220 | FILTER UNDERDRAINS AND MEDIA | 1 |
| 13700 | SECURITY ACCESS AND SURVEILLANCE | 141 |
| 13850 | DETECTION AND ALARM | 2 |
| 13910 | Fire Protection Basic Materials and Methods | 140 |
| 14000 | CONVEYING DEVICES | 4632 |
| 14100 | DUMBWAITERS | 1 |
| 14200 | ELEVATORS | 5 |
| 14240 | Hydraulic Elevators | 9 |
| 14400 | LIFTS | 3 |
| 14580 | Pneumatic Tube Systems | 1 |
| 14600 | HOISTS AND CRANES | 1 |
| 15000 | MECHANICAL | 4645 |
| 15080 | Mechanical Insulation | 1 |
| 15100 | BUILDING SERVICES PIPING | 3 |
| 15110 | Valves | 1 |
| 15130 | Pumps | 2 |
| 15140 | Domestic Water Piping | 1 |

| | | |
|-------|---|------|
| 15150 | Sanitary Waste and Vent Piping | 145 |
| 15160 | Storm Drainage Piping | 2 |
| 15180 | Heating and Cooling Piping | 2 |
| 15210 | Process Air And Gas Piping | 1 |
| 15400 | PLUMBING FIXTURES AND EQUIPMENT | 531 |
| 15410 | Plumbing Fixtures | 15 |
| 15500 | HEAT-GENERATION EQUIPMENT | 8 |
| 15510 | Heating Boilers and Accessories | 2 |
| 15600 | REFRIGERATION EQUIPMENT | 1 |
| 15670 | Refrigerant Condensing Units | 1 |
| 15700 | HEATING, VENTILATING, AND AIR CONDITIONING EQUIPMEN | 322 |
| 15710 | Heat Exchangers | 5 |
| 15740 | Heat Pumps | 3 |
| 15750 | Humidity Control Equipment | 1 |
| 15760 | Terminal Heating and Cooling Units | 8 |
| 15800 | AIR DISTRIBUTION | 5 |
| 15810 | Ducts | 1 |
| 15830 | Fans | 144 |
| 15850 | Air Outlets and Inlets | 1 |
| 15900 | HVAC INSTRUMENTATION AND CONTROLS | 7 |
| 16000 | ELECTRICAL | 4662 |
| 16100 | WIRING METHODS | 7 |
| 16140 | Wiring Devices | 4 |
| 16200 | ELECTRICAL POWER | 141 |
| 16220 | Motors and Generators | 5 |
| 16500 | LIGHTING | 422 |
| 16520 | Exterior Luminaires | 1 |
| 16530 | Emergency Lighting | 2 |
| 16700 | COMMUNICATIONS | 4 |
| 16720 | Telephone and Intercommunication Equipment | 58 |
| 16740 | Communication and Data Processing Equipment | 140 |
| 16760 | Intercom & Music Systems | 2 |
| 16770 | Cable Transmission and Reception Equipment | 2 |
| 16780 | Broadcast Transmission and Reception Equipment | 2 |
| 16800 | SOUND AND VIDEO | 3 |
| 16900 | ELECTRICAL SYSTEMS CONTROLS | 2 |
| 16920 | Equipment Controls & Instrumentation | 1 |
| 16945 | Energy Management Systems | 18 |
| 16960 | Radiators,Radiant Heat & Fans | 1 |

MasterFormat Map (Typical examples. Will vary depending on 'where' the 'what' occurs.)

G.BUILDING SITEWORK

G1040.Hazardous Waste Remediation

A1030.Grading

A1020.Underpinning, G9010.Service Tunnels

A1010.STANDARD FOUNDATIONS, A1020.SPECIAL FOUNDATIONS

D3010.Energy Supply, D3040.HVAC Distribution,

G3010.Water Supply (site infrastructure); D20 PLUMBING (within Buildings)

D20.Plumbing

G1030.Site Earthwork

G3030.Storm Water Collection

G3020.Sewage Ponds

G.BUILDING SITEWORK, G20.Site Improvements, G1030.Site Earthwork

G2010.Roadway xx, G2020.Parking Lot xx, G2030.Pedestrian Paving xx

G2010.Roadway Curbs and Gutters, G2020.Parking Lot Curbs and Gutters, G2030.Pedestrian Paving Curbs and Gutters

G2010.Roadway Unit Pavers, G2020.Parking Lot Unit Pavers, G2030.Pedestrian Paving Unit Pavers

G20.Site Improvements

G2050.Irrigation Systems

G2040.Fences and Gates

G2040.Retaining Walls

G2010.Roadway Appurtenances, G2020.Parking Lot Appurtenances, G2030.Pedestrian Paving Appurtenances

G2040.Seating

G2050.Landscaping

A.SUBSTRUCTURE, B.SHELL, C.INTERIORS

A.SUBSTRUCTURE, B.SHELL, C.INTERIORS

A10.Foundations, A20.Basement Construction, B10.Superstructure, B20.Exterior Enclosure, C10, Interior Construction, etc.

A10.Foundations, A20.Basement Construction, B10.Superstructure, B20.Exterior Enclosure, C10, Interior Construction, etc.

A10.Foundations, A20.Basement Construction, B10.Superstructure, B20.Exterior Enclosure, C10, Interior Construction, etc.

B1020.Roof Construction.Precast Concrete, B1020.Exterior Wall Construction.Precast Concrete

A.SUBSTRUCTURE, B.SHELL, C.INTERIORS

A10.Foundations, A20.Basement Construction, B10.Superstructure, B20.Exterior Enclosure, C10, Interior Construction, etc.

B20.Exterior Enclosure, C10, Interior Construction

B20.Exterior Enclosure, C10, Interior Construction

B20.Exterior Enclosure, C10, Interior Construction+G2

B.SHELL, C.INTERIORS

B1010.Structural Steel

B1010.Steel Floor Deck

C2010.Metal Stairs and Ladders

B2010.Handrails and Railings

B.SHELL, C.INTERIORS

C2010.Ornamental Stairs

C2010.Fabricated Spiral Stairs

B.SHELL, C.INTERIORS, E. EQUIPMENT AND FURNISHINGS

B2010.Finish Carpentry

C1030.Fittings, E2010.Fixed Furnishing

C3010.Wall Paneling

C1010.Ornamental Metal Railings, C2020.Stair Finishes

B.SHELL

B2010.Exterior Insulation and Finish System (EIFS)

B3010.Shingles and Roofing Tiles

B2010.Siding Panels

B2010.Siding

B.SHELL

B3010.Membrane Roofing

B3010.Built-up Bituminous Roofing

B3010.Sheet Metal Roofing

B3010.Roof Specialties and Accessories

B3010.Expansion Joint Assemblies

D.SERVICES

B1010.Floor Construction Fireproofing, B1020.Roof Construction Fireproofing

B1010.Floor Construction Fireproofing, B1020.Roof Construction Fireproofing

B1010.Floor Construction Firestopping, B1020.Roof Construction Firestopping

B2020.Exterior Windows, B2030.Exterior Doors, C1010.Interior Windows, C1020.Interior Doors

B.SHELL, C.INTERIORS

B2030.Wood Doors, C1020.Wood Doors

B2030.Large Exterior Special Doors, B2030.Other Exterior Doors

C1020.Access Doors and Panels

C1020.Folding Doors and Grilles

B2030.Large Exterior Special Doors

B.SHELL

B2030.All Glass Entrances and Storefronts

B2030Automatic Entrance Doors

B2030.Revolving Entrance Doors

B2030.Balanced Entrance Doors

B2020.Windows

B2020.Aluminum Windows

B2020.Wood Windows

B3020.Skylights

D5020.Interior Lighting, D5030.Communication and Security

C.INTERIORS

C3030.Ceiling Finishes

A2020.Lath and Plaster

C2020.Gypsum Plaster

C.INTERIORS

C2020.Ceramic Tile, C3010.Ceramic Tile, C3020.Ceramic Tile, C3030.Ceramic Tile

C2020.Quarry Tile, C3010.Quarry Tile, C3020.Quarry Tile, C3030.Quarry Tile

C.INTERIORS, C3030.Ceiling Finishes

C3030.Acoustical Ceilings

C.INTERIORS, C2020.Stair Finishes, C.3020.Floor Finishes

C2020.Stair Finishes, C.3020.Floor Finishes

C2020.Marble Flooring, C3010.Marble Flooring, C3020.Marble Flooring, C3030.Marble Flooring

C2020.Wood Flooring, C3010.Wood Flooring, C3020.Wood Flooring, C3030.Wood Flooring

C2020.Carpet Flooring, C3010.Carpet Flooring, C3020.Carpet Flooring, C3030.Carpet Flooring

C2020.Carpet Tile, C3010.Carpet Tile, C3020.Carpet Tile, C3030.Carpet Tile

C.INTERIORS, C3010.Wall Finishes

C3010.Interior Wall Painting, C3020.Floor Painting/Topping/Traffic Coating, C3030.Interior Ceiling Painting

F.SPECIAL CONSTRUCTION AND DEMOLITION

C.INTERIORS, C1030.Visual Display Boards
B.SHELL, B2010.Exterior Louvers, Grilles, and Screens
C1030.Service Walls
B1010.Ramps, B2030.Exterior Steps and Ramps, C1010.Stair Construction
B3010.Manufactured Exterior Specialties
G2040.Exterior Signs
C1030.Interior Identifying Signage, G2040.Exterior Signs
C1030.Portable Posts and Railings
C1030.Lockers
D.SERVICES, D40.Fire Protection
C.INTERIORS, C1010.Partions
E2020.Portable Partitions, Screens and Panels
C1030.Telephone Specialties
C1030.Toilet, Bath and Laundry Accessories
C1030.Bath Accessories
E.EQUIPMENT AND FURNISHINGS
E1010.Security and Vault Equipment
E1020.Theater and Stage Equipment
E1020.Audiovisual Equipment
E1030.Loading Dock Equipment
D.SERVICES, D20.Plumbing, D2020.Water Supply Piping Systems/Water Supply Equipment
E1090.Food Service Equipment
E1090.Hood and Ventilation Equipment
E2010.Fixed Casework
E.EQUIPMENT AND FURNISHINGS, E20, Furnishings
E2010.Fixed Sculptures
E2010.Fixed Casework
E2020.Bath Furnishings
E2020.Bedroom Furnishings
F.SPECIAL CONSTRUCTION AND DEMOLITION
E1090.Food Service Equipment, E2010.Kitchen Casework, E2020.Furniture and Accessories
D3010.Storage Equipment
A.SUBSTRUCTURE, A1030.Subdrainage Systems
D5030.Security Access and Surveillance
D5030.Detection and Alarm Fire Alarm
D4010.Fire Protection Basic Materials and Methods
D.SERVICES, D10.Conveying
D1090.Dumbwaiters
D1010.Elevators and Lifts
D1010.Hydraulic Passenger Elevators
D1010.Elevators and Lifts
D2090.Other Plumbing Systems, E1010.Package Transfer Units
D.SERVICES, D10.Conveying, D1090.Cranes/Hoists
D.SERVICES, D30 Heating, Ventilating, and Air Conditioning (HVAC)
D30xx.Equipment Insulation
D.SERVICES
D2020.Valves
D20xx.Plumbing Pumps, D30xx.Pumps, D40xx.Pumps
D2020.Water Supply Piping Systems

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| D2030.Waste and Vent Piping |
| D2040.Rain Water Drainage Piping Systems |
| D30xx.Distribution Piping |
| D2090.Compressed Air Systems |
| D.SERVICES, D20.Plumbing Systems |
| D2010.Plumbing Fixtures |
| D.SERVICES, D3020.Heat Generation |
| D3020.Heating Boilers and Accessories |
| D.SERVICES, D3030.Refrigeration |
| D3030.Refrigerant Condensing Units |
| D.SERVICES, D30 Heating, Ventilating, and Air Conditioning (HVAC) |
| D30xx.Auxiliary Equipment |
| D3030.Heat Pumps |
| D3050.Humidifiers, D3050.Dehumidifiers |
| D3050.Terminal and Packaged Units |
| D3040.Air Distribution Systems |
| D3040.Ducts |
| D3040.Fans |
| D3040.Air Outlets and Inlets |
| D.SERVICES, D3060.HVAC Instrumentation and Controls |
| D.SERVICES, D50.Electrical |
| D.SERVICES, D5010.Electrical Service and Distribution, D5020.Lighting and Branch Wiring |
| D5020.Wiring Devices |
| D.SERVICES, D50.Electrical |
| D5010.Motor Control Centers, D5090.Other Electrical Systems |
| D.SERVICES, D5020.Interior Lighting/Exterior Lighting, G4020.Site Lighting |
| D5020.Exterior Luminaires |
| D5020.Emergency Lighting |
| D.SERVICES, D5030.Communication and Security |
| D5030.Voice and Data Systems |
| D5030.Voice and Data Systems |
| D5030.Public Address and Music Systems |
| D5030.Other Communications and Security |
| D5030.G4030.Broadcast Transmission and Reception Equipment |
| D.SERVICES, D5030.Communication and Security |
| D.SERVICES, D30 Heating, Ventilating, and Air Conditioning (HVAC), D50.Electrical |
| D3060.HVAC Instrumentation and Controls, D5010, Motor Control Centers, D5090.Other Electrical Systems |
| D3060.Energy Management and Conservation Systems |
| D3040.HVAC Distribution |

| | |
|---------------------|---|
| Facility Name | 0300310: MAINTENANCE BUILDING |
| Building Code | E4000300310 |
| Agency | Historical Society |
| Agency Code | E40 |
| Location | 2609 County Road 76, Grand Rapids, MN 55744 |
| Zip, First3 | 557 |
| County | |
| Year Built | 2011 |
| Date Surveyed | Friday, March 01, 2013 |
| Surveyor | Joe Black |
| Cost Model Category | Tunnel |

| | |
|----------------------------|--------|
| # of Levels | 1 |
| Average Building Height FT | 12 |
| Perimeter LF | 1,040 |
| Length LF | 500 |
| Width LF | 20 |
| Footprint SF | 10,000 |
| Building Gross SF | 10,000 |

| | |
|---------------------|-----|
| Element not present | n/a |
| 0 to 5% | 5 |
| 5 to 10% | 4 |
| 10 to 25% | 3 |
| 25 to 50% | 2 |
| >50% | 1 |

BUILDING CONSTRUCTION DESCRIPTION

Sectioned concrete tunnel using CMU block for separation walls, painted finishes, lighting systems. No other power, HVAC or plumbing as served by adjacent buildings. Waterproofing system provided at exterior as below grade.

| WBS Code | Level 3 Title | Present Yes/No | Level 4/5 Title | Cost ID | Description | Quantity or Area Served | Unit of Measure | Condition Rating | Notes |
|----------------------------------|---------------------------|----------------|-----------------|---------|---|-------------------------|-----------------------|------------------|------------------|
| A. Substructure | | | | | | | | | |
| A10 Foundations | | | | | | | | | |
| A1010 | Standard Foundations | Yes | M03-A1010-01 | | Continuous strip footings at exterior walls, 16 foot o.c. | 10,000 | Building Footprint SF | 5 | A1010 Notes: |
| A1020 | Special Foundations | No | | | Not expected | - | Building Footprint SF | n/a | A1020 Notes: |
| A1030 | Slab-on-Grade | Yes | M03-A1030-01 | | Cast-in-place, 8-inch concrete slab | 10,000 | Building Footprint SF | 5 | A1030 Notes: |
| A20 Basement | | | | | | | | | |
| A2020 | Basement Wall Structures | Yes | M03-A2020-01 | | Assume 12 inch thick concrete walls | 10,000 | Basement Area SF | n/a | A2020 Notes: |
| B. Structure and Shell | | | | | | | | | |
| B10 Superstructure | | | | | | | | | |
| B1010 | Elevated Floor Structures | No | | | None | - | Elevated Floors SF | n/a | B1010 Notes: |
| B1020 | Roof Structural System | Yes | M03-B1020-01 | | Flat 10-inch thick slab, 20 foot bay, 175PSF deadload | 10,000 | Building Footprint SF | 5 | B1020 Notes: |
| B20 Exterior Enclosure | | | | | | | | | |
| B2010 | Exterior Walls | No | | | Not Expected | - | Building Gross SF | 4 | B2010 Notes: |
| B2020 | Exterior Windows | No | | | Not Expected | - | Building Gross SF | n/a | B2020 Notes: |
| B2030 | Exterior Doors | No | | | Not Expected | - | Building Gross SF | 3 | B2030 Notes: |
| B30 Roofing | | | | | | | | | |
| B3010 | Roof Coverings | Yes | M03-B3010-01 | | Waterproofing system including protection board and | 10,000 | Building Footprint SF | 2 | B3010 Notes: |
| C. Interiors | | | | | | | | | |
| C10 Interior Construction | | | | | | | | | |
| C1010 | Partitions | Yes | M03-C1010-01 | | Single CMU block demising wall separating utilities from | 10,000 | Finished Area SF | 5 | C1010 Notes: |
| C1020 | Interior Doors | Yes | M03-C1020-01 | | 6x7 double doors, aluminum storefront at each segment | 10,000 | Finished Area SF | n/a | C1020 Notes: |
| C1030 | Fittings | Yes | M03-C1030-01 | | Handrails - very - assume 1 rail entire length | 10,000 | Finished Area SF | n/a | C1030 Notes: |
| C20 Stairs/Escapes | | | | | | | | | |
| C2010 | Stair Construction | No | | | Not expected - part of attached building | - | Building Gross SF | n/a | C2010 Notes: |
| C30 Interior Finishes | | | | | | | | | |
| C3010 | Walls | Yes | M03-C3010-01 | | Painted in public areas, bare concrete in utility area | 10,000 | Finished Area SF | 3 | C3010 Notes: |
| C3020 | Floors | No | | | Exposed concrete | - | Finished Area SF | 3 | C3020 Notes: |
| C3030 | Ceilings | Yes | M03-C3030-01 | | Painted in public areas, bare concrete in utility area | 10,000 | Finished Area SF | 2 | C3030 Notes: |
| D. Services | | | | | | | | | |
| D10 Conveying Systems | | | | | | | | | |
| D1010 | Elevators and Lifts | No | | | Not Expected | - | # of Units | 2 | D1010,100 Notes: |

| | |
|---------------------|---|
| Facility Name | .J00310: MAINTENANCE BUILDING |
| Building Code | E4000300310 |
| Agency | Historical Society |
| Agency Code | E40 |
| Location | 2609 County Road 76, Grand Rapids, MN 55744 |
| Zip, First3 | 557 |
| County | |
| Year Built | 2011 |
| Date Surveyed | Friday, March 01, 2013 |
| Surveyor | Joe Black |
| Cost Model Category | Tunnel |

| | |
|----------------------------|--------|
| # of Levels | 1 |
| Average Building Height FT | 12 |
| Perimeter LF | 1,040 |
| Length LF | 500 |
| Width LF | 20 |
| Footprint SF | 10,000 |
| Building Gross SF | 10,000 |

| | |
|---------------------|-----|
| Element not present | n/a |
| 0 to 5% | 5 |
| 5 to 10% | 4 |
| 10 to 25% | 3 |
| 25 to 50% | 2 |
| >50% | 1 |

BUILDING CONSTRUCTION DESCRIPTION

Sectioned concrete tunnel using CMU block for separation walls, painted finishes, lighting systems. No other power, HVAC or plumbing as served by adjacent buildings. Waterproofing system provided at exterior as below grade.

| WBS Code | Level 3 Title | Present Yes/No | Level 4 / 5 Title | Cost ID | Description | Quantity or Area Served | Unit of Measure | Condition Rating | Notes |
|-----------------|------------------------------|----------------|---|---------|-------------------------|-------------------------|-----------------------|------------------|------------------|
| D1010.200 | Elevators and Lifts | No | Lifts: Standard Model | | Not Expected | - | # of Units | 3 | D1010.200 Notes: |
| Plumbing | | | | | | | | | |
| D2010 | Plumbing System and Fixtures | No | Plumbing System and Fixtures: Standard Model | | Not Expected | - | Area Served SF | 3 | D2010 Notes: |
| D2020 | Domestic Hot Water | No | Domestic Hot Water: Standard Model | | Not Expected | - | Area Served SF | 4 | D2020 Notes: |
| D2040 | Rain Water Drainage | No | Rain Water Drainage: Standard Model | | Not Expected | - | Building Footprint SF | 3 | D2040 Notes: |
| HVAC | | | | | | | | | |
| D3010 | Energy Supply | No | Energy Supply: Standard Model | | From adjacent buildings | - | Building Gross SF | n/a | D3010 Notes: |
| D3010.700 | Energy Supply | No | Solar Energy Supply: Standard Model | | | - | Area Served SF | n/a | D3010.700 Notes: |
| D3010.800 | Energy Supply | No | Wind Energy Supply: Standard Model | | | - | Area Served SF | n/a | D3010.800 Notes: |
| D3010.900 | Energy Supply | No | Geothermal Heating/Cooling Supply: Standard Model | | | - | Area Served SF | n/a | D3010.900 Notes: |

| | |
|---------------------|---|
| Facility Name | 0300310: MAINTENANCE BUILDING |
| Building Code | E4000300310 |
| Agency | Historical Society |
| Agency Code | E40 |
| Location | 2609 County Road 76, Grand Rapids, MN 55744 |
| Zip, Fire#3 | 557 |
| County | |
| Year Built | 2011 |
| Date Surveyed | Friday, March 01, 2013 |
| Surveyor | Joe Black |
| Cost Model Category | Tunnel |

| | |
|----------------------------|--------|
| # of Levels | 1 |
| Average Building Height FT | 12 |
| Perimeter LF | 1,040 |
| Length LF | 500 |
| Width LF | 20 |
| Footprint SF | 10,000 |
| Building Gross SF | 10,000 |

| | |
|---------------------|-----|
| Element not present | n/a |
| 0 to 5% | 5 |
| 5 to 10% | 4 |
| 10 to 25% | 3 |
| 25 to 50% | 2 |
| >50% | 1 |

BUILDING CONSTRUCTION DESCRIPTION

Sectioned concrete tunnel using CMU block for separation walls, painted finishes, lighting systems. No other power, HVAC or plumbing as served by adjacent buildings. Waterproofing system provided at exterior as below grade.

| WBS Code | Level 3 Title | Present Yes/No | Level 4 / 5 Title | Cost ID | Description | Quantity or Area Served | Unit of Measure | Condition Rating | Notes |
|-----------|-------------------------------------|----------------|---|--------------|--|-------------------------|-------------------|------------------|------------------|
| D3020 | Central Plant Heating | No | Central Plant Heating: Standard Model | | | - | Area Served SF | n/a | D3020 Notes: |
| D3020.300 | Central Plant Heating | No | Fireplaces: Standard Model | | | - | Area Served SF | n/a | D3020.300 Notes: |
| D3030 | Central Plant Cooling | No | Central Plant Cooling: Standard Model | | | - | Area Served SF | 3 | D3030 Notes: |
| D3040 | Distribution Systems | | | | | | | | |
| D3040.100 | Distribution Systems | No | Distribution Systems, Heat: Standard Model | | | - | Area Served SF | 3 | D3040.100 Notes: |
| D3040.200 | Distribution Systems | No | Distribution Systems, Cooling: Standard Model | | | - | Area Served SF | 3 | D3040.200 Notes: |
| D3050 | Terminal and Packaged Units | | | | | | | | |
| D3050.100 | Terminal and Packaged Units | No | Cooling Condenser Added to AHU: Standard Model | | | - | Area Served SF | 2 | D3050.100 Notes: |
| D3050.200 | Terminal and Packaged Units | No | Terminal and Packaged Units: Subcategory/Option2 | | | - | Area Served SF | 2 | D3050.200 Notes: |
| D3060 | Controls | No | Controls: Standard Model | | | - | Area Served SF | 2 | D3060 Notes: |
| D40 | Fire Protection | | | | | | | | |
| D4010 | Sprinklers | Yes | Sprinklers: Standard Model | M03-D4010-01 | Ordinary hazard - one floor, 10,000 SF | 10,000 | Area Served SF | 4 | D4010 Notes: |
| D4020 | Standpipes | No | Standpipes: Standard Model | | Not expected | - | Area Served SF | 4 | D4020 Notes: |
| D50 | Electrical | | | | | | | | |
| D5010 | Electrical Service and Distribution | Yes | Electrical Service and Distribution: Standard Model | M03-D5010-01 | Pole mounted switch | 10,000 | Building Gross SF | 4 | D5010 Notes: |
| D5020 | Lighting and Branch Wiring | Yes | Lighting and Branch Wiring: Standard Model | M03-D5020-01 | Limited distribution wiring and fluorescent wall mount f | 10,000 | Building Gross SF | 3 | D5020 Notes: |
| D5030 | Communications/Security/Fire Alarm | No | Communications/Security/Fire Alarm: Standard Model | | | - | Area Served SF | 3 | D5030 Notes: |
| D5090 | Emergency Power | No | Emergency Power: Standard Model | | | - | Area Served SF | 4 | D5090 Notes: |
| E | Equipment and Furnishings | | | | | | | | |
| E10 | Equipment | | | | | | | | |
| E1010 | Commercial Equipment | No | Commercial Equipment: Standard Model | | | - | Building Gross SF | 3 | E1010 Notes: |
| E1020 | Institutional Equipment | No | Institutional Equipment: Standard Model | | | - | Building Gross SF | 3 | E1020 Notes: |
| E1030 | Vehicle Equipment | | | | | | | | |
| E1030.100 | Vehicle Equipment | No | Overhead Cranes: Standard Model | | | - | Area Served SF | 3 | E1030.100 Notes: |
| E1030.200 | Vehicle Equipment | No | Truck Weight Scales: Standard Model | | | - | Area Served SF | 4 | E1030.200 Notes: |
| E1030.300 | Vehicle Equipment | No | Boat Lifts: Standard Model | | | - | Area Served SF | 3 | E1030.300 Notes: |
| E1090 | Other Equipment | | | | | | | | |
| E1090.300 | Other Equipment | No | Food Service Equipment: Standard Model | | | - | Area Served SF | 3 | E1090.300 Notes: |
| E1090.400 | Other Equipment | No | Residential Equipment: Standard Model | | | - | Area Served SF | 4 | E1090.400 Notes: |
| E1090.700 | Other Equipment | No | Athletic Equipment: Standard Model | | | - | Area Served SF | 3 | E1090.700 Notes: |

| | |
|---------------------|---|
| Facility Name | E-000300310: MAINTENANCE BUILDING |
| Building Code | E4000300310 |
| Agency | Historical Society |
| Agency Code | E40 |
| Location | 2609 County Road 76, Grand Rapids, MN 55744 |
| Zip, First 3 | 557 |
| County | |
| Year Built | 2011 |
| Date Surveyed | Friday, March 01, 2013 |
| Surveyor | Joe Black |
| Cost Model Category | Tunnel |

| | |
|----------------------------|--------|
| # of Levels | 1 |
| Average Building Height FT | 12 |
| Perimeter LF | 1,040 |
| Length LF | 500 |
| Width LF | 20 |
| Footprint SF | 10,000 |
| Building Gross SF | 10,000 |

| | |
|---------------------|-----|
| Element not present | n/a |
| 0 to 5% | 5 |
| 5 to 10% | 4 |
| 10 to 25% | 3 |
| 25 to 50% | 2 |
| >50% | 1 |

BUILDING CONSTRUCTION DESCRIPTION

Sectioned concrete tunnel using CMU block for separation walls, painted finishes, lighting systems. No other power, HVAC or plumbing as served by adjacent buildings. Waterproofing system provided at exterior as below grade.

| WBS Code | Level 3 Title | Level 4 / 5 Title | Cost ID | Description | Quantity or Area Served | Unit of Measure | Condition Rating | Notes |
|---|----------------------------------|--|---------|-------------|-------------------------|-----------------|------------------|------------------|
| E1090.900 | Other Equipment | | | | | | | |
| E1090.901 | Other Equipment | Animal Storage/Cages: Standard Model | | | | Area Served SF | 4 | E1090.901 Notes: |
| E1090.902 | Other Equipment | Fish Hatchery/Concrete Troughs: Standard Model | | | | Area Served SF | 4 | E1090.902 Notes: |
| E2010 | Furnishings | | | | | | | |
| E2010.200 | Fixed Furnishings | | | | | Area Served SF | 3 | E2010.200 Notes: |
| E2010.300 | Fixed Furnishings | | | | | # of Seats | 2 | E2010.300 Notes: |
| F. Special Construction and Demolition | | | | | | | | |
| F10 Special Structures | | | | | | | | |
| F1010.100 | Pre-Engineered Structure - Tower | Pre-Engineered Structure - Tower: Standard Model | | | | Height/LF | n/a | F1010.100 Notes: |
| F1010.330 | Silos | Silos: Standard Model | | | | Volume CF | n/a | F1010.330 Notes: |
| F1010.400 | Pre-Fabricated Vault Toilet | Pre-Fabricated Vault Toilets: Standard Model | | | | Footprint SF | n/a | F1010.400 Notes: |
| F1010.700 | Fabric Structure | Fabric Structure: Standard Model | | | | Area Served SF | n/a | F1010.700 Notes: |
| F20 Integrated Construction | | | | | | | | |
| F1020.101 | Integrated Construction | Elementary School Gym/Multi-purpose Room | | | | Area Served SF | n/a | F1020.101 Notes: |
| F1020.102 | Integrated Construction | High School Level - Competition Gymnasium | | | | Area Served SF | n/a | F1020.102 Notes: |
| F1020.200 | Integrated Construction | Auditorium: Standard Model | | | | Area Served SF | n/a | F1020.200 Notes: |
| F1020.300 | Integrated Construction | Cold Storage Rooms: Standard Model | | | | Area Served SF | n/a | F1020.300 Notes: |
| F40 Special Facilities | | | | | | | | |
| F1040.100 | Special Facilities | Aquatic Facilities: Standard Model | | | | Area Served SF | n/a | F1040.100 Notes: |
| F1040.300 | Special Facilities | Ice Rinks: Standard Model | | | | Area Served SF | n/a | F1040.300 Notes: |

GENERAL NOTES:

| | | |
|---------------------|---|-------------------------|
| Facility Name | EA | 2: MAINTENANCE BUILDING |
| Building Code | E4000000310 | 1 |
| Agency | Historical Society | 12 |
| Agency Code | E40 | 1,040 |
| Location | 2600 County Road 76, Grand Rapids, MN 55744 | 10,000 |
| Zip | 557 | 10,000 |
| County | | |
| Year Built | 2011 | |
| Date Surveyed | Friday, March 01, 2013 | |
| Surveyor | Joe Black | |
| Cost Model Category | Tunnel | M03 |

| | | |
|----------------------|-----|------|
| Element/Load present | n/a | 0% |
| 0 to 5% | 5 | 2% |
| 5 to 10% | 4 | 10% |
| 10 to 25% | 3 | 33% |
| 25 to 50% | 2 | 75% |
| >50% | 1 | 100% |

USER ENTER HERE
 County matching from buildings list; enter on MN Buildings worksheet.
 USER ENTER HERE
 \$ 119,398 \$ 1,038,000 \$ 110,336 \$ 117,115
 All costs are New costs, without Factors or Markup %
 USER ENTER HERE
 \$ 119,398 \$ 1,038,000 \$ 110,336 \$ 117,115

| WRS Code | Level 3 Title | Level 4 Title | Cost ID | Description | Quantity or Area/Volume | Condition Rating | Unit Cost | Category GRV 3 | DM % | Category DM 3 | Notes |
|----------|---------------|---------------|---------|-------------|-------------------------|------------------|-----------|----------------|------|---------------|-------|
|----------|---------------|---------------|---------|-------------|-------------------------|------------------|-----------|----------------|------|---------------|-------|

| WRS Code | Level 3 Title | Level 4 Title | Cost ID | Description | Quantity or Area/Volume | Condition Rating | Unit Cost | Category GRV 3 | DM % | Category DM 3 | Notes |
|--------------------------------|------------------------------|--|-------------|---|-------------------------|------------------|-----------|----------------|------|---------------|-------------|
| A. Substructures | | | | | | | | | | | |
| A10 | Foundations | | | | | | | | | | |
| A101 | Standard Foundations | Standard Foundations: Standard Model | M03-A101-01 | Continuous strip footings at exterior walls, 18 foot wide | 10,000 | 5 | \$ 17.75 | \$ 177,500 | 2% | 3,550 | A1010 Note: |
| A102 | Special Foundations | Special Foundations: Standard Model | M03-B102-01 | Not Expected | 0 | n/a | \$ - | \$ - | 0% | \$ - | A1020 Note: |
| A103 | Sub-on-Grade | Sub-on-Grade: Standard Model | M03-A103-01 | Crawl-space, 8-inch concrete slab | 10,000 | 5 | \$ 14.55 | \$ 145,500 | 2% | 2,610 | A1030 Note: |
| A20 | Basement | | | | | | | | | | |
| A201 | Basement Wall Structures | Basement Wall: Standard Model | M03-A201-01 | Assumes 12 inch thick concrete walls | 10,000 | n/a | \$ 28.94 | \$ 289,400 | 0% | \$ - | A2010 Note: |
| B. Structures and Shell | | | | | | | | | | | |
| B10 | Structures | | | | | | | | | | |
| B101 | Elevated Floor Structures | Floor Construction: Standard Model | M03-B101-01 | None | 0 | n/a | \$ - | \$ - | 0% | \$ - | B1010 Note: |
| B102 | Roof Structures | Roof Construction: Standard Model | M03-B102-01 | Flat 10-inch thick slab, 20 foot bay, 175PSF deadload | 10,000 | 5 | \$ 15.85 | \$ 158,500 | 2% | 3,170 | B1020 Note: |
| B20 | Exterior Enclosures | | | | | | | | | | |
| B201 | Exterior Walls | Exterior Wall: Standard Model | M03-B201-01 | Not Expected | 0 | 4 | \$ - | \$ - | 10% | \$ - | B2010 Note: |
| B202 | Exterior Windows | Exterior Window: Standard Model | M03-B202-01 | Not Expected | 0 | n/a | \$ - | \$ - | 0% | \$ - | B2020 Note: |
| B203 | Exterior Doors | Exterior Door: Standard Model | M03-B203-01 | Not Expected | 0 | 3 | \$ - | \$ - | 33% | \$ - | B2030 Note: |
| B30 | Roofing | | | | | | | | | | |
| B301 | Roof Coverings | Roof Covering: Standard Model | M03-B301-01 | Waterproofing system including protection board on | 10,000 | 2 | \$ 6.00 | \$ 60,000 | 75% | \$ 64,950 | B3010 Note: |
| C. Interiors | | | | | | | | | | | |
| C10 | Interior Construction | | | | | | | | | | |
| C101 | Partitions | Partitions: Standard Model | M03-C101-01 | Single CMU block demising wall separating utility | 10,000 | 5 | \$ 5.02 | \$ 50,150 | 2% | 1,003 | C1010 Note: |
| C102 | Interior Doors | Interior Door: Standard Model | M03-C102-01 | Not Expected | 0 | n/a | \$ - | \$ - | 0% | \$ - | C1020 Note: |
| C103 | Floors | Floor: Standard Model | M03-C103-01 | Handrails - vary - assume 1 rail every length | 10,000 | n/a | \$ 1.80 | \$ 18,000 | 0% | \$ - | C1030 Note: |
| C20 | Staircases/Elevators | | | | | | | | | | |
| C201 | Stair Construction | Stair Construction: Standard Model | M03-C201-01 | Not Expected - part of attached building | 0 | n/a | \$ - | \$ - | 0% | \$ - | C2010 Note: |
| C30 | Interior Finishes | | | | | | | | | | |
| C301 | Walls | Wall Finish: Standard Model | M03-C301-01 | Painted in public areas, bare concrete in utility area | 10,000 | 3 | \$ 3.23 | \$ 32,333 | 33% | \$ 10,910 | C3010 Note: |
| C302 | Floors | Floor Finish: Standard Model | M03-C302-01 | Exposed concrete | 0 | 3 | \$ - | \$ - | 33% | \$ - | C3020 Note: |
| C303 | Ceilings | Ceiling Finish: Standard Model | M03-C303-01 | Painted in public areas, bare concrete in utility area | 10,000 | 2 | \$ 17.74 | \$ 177,400 | 75% | \$ 13,050 | C3030 Note: |
| D. Systems | | | | | | | | | | | |
| D10 | Envelope Systems | | | | | | | | | | |
| D101 | Elevators and Lifts | Elevators: Standard Model | M03-D101-01 | Not Expected | 0 | 2 | \$ - | \$ - | 75% | \$ - | D1010 Note: |
| D102 | Elevators and Lifts | Lifts: Standard Model | M03-D102-01 | Not Expected | 0 | 3 | \$ - | \$ - | 33% | \$ - | D1020 Note: |
| D20 | Plumbing | | | | | | | | | | |
| D201 | Plumbing System and Fixtures | Plumbing System and Fixtures: Standard Model | M03-D201-01 | Not Expected | 0 | 3 | \$ - | \$ - | 33% | \$ - | D2010 Note: |
| D202 | Domestic Hot Water | Domestic Hot Water: Standard Model | M03-D202-01 | Not Expected | 0 | 4 | \$ - | \$ - | 10% | \$ - | D2020 Note: |
| D203 | Rain Water Drainage | Rain Water Drainage: Standard Model | M03-D203-01 | Not Expected | 0 | 3 | \$ - | \$ - | 33% | \$ - | D2030 Note: |
| D30 | MVAC | | | | | | | | | | |
| D301 | Energy Supply | Energy Supply: Standard Model | M03-D301-01 | From adjacent buildings | 0 | n/a | \$ - | \$ - | 0% | \$ - | D3010 Note: |
| D302 | Energy Supply | Solar Energy Supply: Standard Model | M03-D302-01 | Solar Energy Supply: Standard Model | 0 | n/a | \$ - | \$ - | 0% | \$ - | D3020 Note: |
| D303 | Energy Supply | Wind Energy Supply: Standard Model | M03-D303-01 | Wind Energy Supply: Standard Model | 0 | n/a | \$ - | \$ - | 0% | \$ - | D3030 Note: |

| | |
|---------------------|---|
| Facility Name | Ex. 02 MAINTENANCE BUILDING |
| Building Code | E400200310 |
| Agency | Historical Society |
| Agency Code | E40 |
| Location | 2009 County Road 76, Grand Rapids, MN 55744 |
| Zip, FIPS4 | 557 |
| County | |
| Year Built | 2011 |
| Date Surveyed | Friday, March 01, 2013 |
| Surveyor | Jim Black |
| Cost Model Category | Tunnel |
| | M00 |

| | |
|----------------------------|--------|
| # of Levels | 1 |
| Average Building Height FT | 12 |
| Perimeter LF | 1,040 |
| Floorsqft SF | 10,000 |
| Building Gross SF | 10,000 |

| | | |
|-----------------------|-----|------|
| Element (not present) | n/a | 0% |
| 0 to 5% | 5 | 2% |
| 5 to 10% | 4 | 10% |
| 10 to 25% | 3 | 33% |
| 25 to 50% | 2 | 75% |
| >50% | 1 | 100% |

| | | | | |
|-------------------------|----------------|------------------|------------------------------------|------------------|
| WBS Code | D010,000 | Energy Supply | Present Years | No |
| Level 3 Title | Energy Supply | Level 4 L3 Title | Condominium Heating/Cooling Supply | Cost ID |
| Quantity or Area Shaded | 0 | Description | | |
| Unit Cost | \$ - | Unit of Measure | Area Service SF | Condition Rating |
| Category | GRV \$ | Area Service SF | | n/a |
| DM % | 0% | DM % | 0% | Notes |
| Category | DM \$ | DM % | 0% | Notes |
| DM \$ | \$ - | DM % | 0% | Notes |
| Notes | D010,000 None: | | | |

| | |
|---------------------------|-------|
| Use Rate or Federal Cost? | Row |
| Location Factor | 1.00 |
| Market Factor | 1.10 |
| Markup % | 00.0% |
| Description | |

| | |
|--|----------------|
| USER ENTER HERE | |
| County missing from buildings list enter on MN Buildings worksheet | |
| USER ENTER HERE | |
| USER ENTER HERE | |
| Quantity of Area Shaded | 0 |
| Unit Cost | \$ - |
| Category | GRV \$ |
| DM % | 0% |
| Category | DM \$ |
| DM \$ | \$ - |
| Notes | D010,000 None: |

| | |
|-------------------------|----------------|
| Quantity of Area Shaded | 0 |
| Unit Cost | \$ - |
| Category | GRV \$ |
| DM % | 0% |
| Category | DM \$ |
| DM \$ | \$ - |
| Notes | D010,000 None: |

| | |
|---------------------|---|
| Facility Name | EX - 10 MAINTENANCE BUILDING |
| Building Code | E400030010 |
| Agency | Historical Society |
| Agency Code | E40 |
| Location | 2000 County Road 76, Grand Rapids, MN 55744 |
| Zip | 557 |
| County | |
| Year Built | 2011 |
| Date Surveyed | Friday, March 01, 2013 |
| Surveyor | Joe Black |
| Cost Model Category | Tunnel |
| | M03 |

| | |
|----------------------------|--------|
| # of Levels | 1 |
| Average Building Height/FT | 12 |
| Perimeter LF | 1,040 |
| Footprint SF | 10,000 |
| Building Gross SF | 10,000 |

| | | |
|----------------------|-----|------|
| Element not present: | n/a | 0% |
| 0 to 5% | 5 | 2% |
| 5 to 10% | 4 | 10% |
| 10 to 25% | 3 | 33% |
| 25 to 50% | 2 | 75% |
| >50% | 1 | 100% |

USER ENTER HERE
 County missing from buildings list; enter on MA Buildings worksheet.
 \$ 110,336 \$ 1,100,000 \$ 110,336 \$ 117,115
 All costs are item costs, without fixtures or

| WRS Code | Level 3 Title | Present/Removed | Level 4.5 Title | Cost ID | Description | Quantity or Area Served | Unit Cost | Category | DM % | Category | DM % | Notes |
|-----------|-----------------------------------|-----------------|--|--------------|---|-------------------------|-----------|-----------|------|----------|------|-------------------|
| D0020 | Central Plant Heating | No | Central Plant Heating; Standard Model | | | 0 | \$ - | CRV \$ - | 0% | | 0% | D0020 Note: |
| D0030 | Central Plant Heating | No | Fireplace; Standard Model | | | 0 | \$ - | \$ - | 0% | | 0% | D0030 Note: |
| D0040 | Dehumidification Systems | No | Dehumidification Systems | | | 0 | \$ - | \$ - | 33% | | 33% | D0040, 100 Note: |
| D0050 | Distribution Systems | No | Distribution Systems, Heating; Standard Model | | | 0 | \$ - | \$ - | 50% | | 50% | D0050, 200 Note: |
| D0060 | Terminal and Packaged Units | No | Cooling Condenser Added to Unit | | | 0 | \$ - | \$ - | 75% | | 75% | D0060, 100 Note: |
| D0070 | Terminal and Packaged Units | No | Terminal and Packaged Units; Sub | | | 0 | \$ - | \$ - | 75% | | 75% | D0070, 200 Note: |
| D0080 | Controls | No | Control; Standard Model | | | 0 | \$ - | \$ - | 75% | | 75% | D0080 Note: |
| D40 | Fire Protection | Yes | Smoke Detector; Standard Model | M03-D4010-01 | Ordinary hazard - one floor, 10,000 SF | 10,000 | \$ 4.73 | \$ 47,260 | 10% | | 10% | D40 10 Note: |
| D420 | Standpipes | No | Standpipe; Standard Model | | Not installed | 0 | \$ - | \$ - | 10% | | 10% | D420 Note: |
| D50 | Electrical | Yes | Electrical Service and Distribution | M03-D5010-01 | Pole mounted switch | 10,000 | \$ 0.77 | \$ 7,725 | 10% | | 10% | D50 10 Note: |
| D520 | Lighting and Branch Wiring | Yes | Lighting and Branch Wiring; Standard Model | M03-D520-01 | Limited distribution wiring and forework well mount | 10,000 | \$ 3.75 | \$ 37,500 | 33% | | 33% | D520 Note: |
| D530 | Communication/Security/Fire Alarm | No | Communication/Security/Fire Alarm | | | 0 | \$ - | \$ - | 33% | | 33% | D530 Note: |
| D5500 | Emergency Power | No | Emergency Power; Standard Model | | | 0 | \$ - | \$ - | 10% | | 10% | D5500 Note: |
| E100 | Commercial Equipment | No | Commercial Equipment; Standard Model | | | 0 | \$ - | \$ - | 33% | | 33% | E10 10 Note: |
| E1000 | Institutional Equipment | No | Institutional Equipment; Standard Model | | | 0 | \$ - | \$ - | 33% | | 33% | E1000 Note: |
| E1000 | Vehicle Equipment | No | Overhead Crane; Standard Model | | | 0 | \$ - | \$ - | 33% | | 33% | E1000, 100 Note: |
| E1000.100 | Vehicle Equipment | No | Truck Weight Scales; Standard Model | | | 0 | \$ - | \$ - | 10% | | 10% | E1000, 200 Note: |
| E1000.200 | Vehicle Equipment | No | Boat Lift; Standard Model | | | 0 | \$ - | \$ - | 33% | | 33% | E1000, 300 Note: |
| E1000.300 | Other Equipment | No | Food Service Equipment; Standard Model | | | 0 | \$ - | \$ - | 33% | | 33% | E1000, 300 Note: |
| E1000.400 | Other Equipment | No | Residential Equipment; Standard Model | | | 0 | \$ - | \$ - | 10% | | 10% | E1000, 400 Note: |
| E1000.700 | Other Equipment | No | Airlock Equipment; Standard Model | | | 0 | \$ - | \$ - | 33% | | 33% | E1000, 700 Note: |
| E1000.900 | Other Equipment | No | Animal Storage/Cage; Standard Model | | | 0 | \$ - | \$ - | 10% | | 10% | E1000, 901 Note: |
| E1000.902 | Other Equipment | No | Fish Hatchery/Concrete Trough; Standard Model | | | 0 | \$ - | \$ - | 10% | | 10% | E1000, 902 Note: |
| E20 | Furniture | No | Fixed Furnishings | | | 0 | \$ - | \$ - | 33% | | 33% | E20 10, 200 Note: |
| E2010.200 | Fixed Furnishings | No | Fixed Furnishings | | | 0 | \$ - | \$ - | 75% | | 75% | E2010, 200 Note: |
| E2010.300 | Fixed Furnishings | No | Seating; Standard Model | | | 0 | \$ - | \$ - | 75% | | 75% | E2010, 300 Note: |
| F10 | Specialty/Economy | No | Pre-Engineered Structure - Tower; Standard Model | | | 0 | \$ - | \$ - | 0% | | 0% | F10 10, 100 Note: |
| F1010.100 | Pre-Engineered Structure - Tower | No | Pre-Engineered Structure - Tower; Standard Model | | | 0 | \$ - | \$ - | 0% | | 0% | F1010, 100 Note: |
| F1010.300 | Silo | No | Silo; Standard Model | | | 0 | \$ - | \$ - | 0% | | 0% | F1010, 300 Note: |

| | | |
|---------------------|---|-------------------------|
| Facility Name | EX | 0- MAINTENANCE BUILDING |
| Building Code | E400300310 | |
| Agency | Historical Society | |
| Agency Code | E40 | |
| Location | 2600 County Road 76, Grand Rapids, MN 55744 | |
| Zon. Fract. | 557 | |
| County | | |
| Year Built | 2011 | |
| Date Surveyed | Friday, March 01, 2013 | |
| Surveyor | Joe Black | |
| Cost Model Category | Tunnel | IND |

| | |
|----------------------------|--------|
| # of Levels | 1 |
| Average Building Height FT | 12 |
| Perimeter LF | 1,040 |
| Footing SF | 10,000 |
| Building Gross SF | 10,000 |

| | | |
|---------------------|-----|------|
| Element not present | N/A | 0% |
| 0 to 5% | 5 | 2% |
| 5 to 10% | 4 | 10% |
| 10 to 25% | 3 | 33% |
| 25 to 50% | 2 | 75% |
| >50% | 1 | 100% |

| WSS Code | Level 3 Title | Present Year/No | Level 4.5 Title | Cost ID | Description | Quantity or Area Served | Condition Rating | Unit Cost | Category | DM % | Category | Notes |
|-----------|-----------------------------|-----------------|---|---------|-------------|-------------------------|------------------|-----------|----------|------|----------|------------------|
| F1010.400 | Pre-Fabricated Vault Toilet | No | Pre-Fabricated Vault Toilet, Standard Model | | | 0 | N/A | \$ - | \$ - | 0% | \$ - | F1010.400 Notes: |
| F1010.700 | Fabric Structure | No | Fabric Structure: Standard Model | | | 0 | N/A | \$ - | \$ - | 0% | \$ - | F1010.700 Notes: |
| F1020.101 | Integrated Construction | No | Elementary School Gym/Multi-purpose | | | 0 | N/A | \$ - | \$ - | 0% | \$ - | F1020.101 Notes: |
| F1020.102 | Integrated Construction | No | High School Level - Competition Gym | | | 0 | N/A | \$ - | \$ - | 0% | \$ - | F1020.102 Notes: |
| F1020.200 | Integrated Construction | No | Auditorium, Standard Model | | | 0 | N/A | \$ - | \$ - | 0% | \$ - | F1020.200 Notes: |
| F1020.300 | Integrated Construction | No | Cold Storage Rooms, Standard Model | | | 0 | N/A | \$ - | \$ - | 0% | \$ - | F1020.300 Notes: |
| F1040.100 | Special Facilities | No | Aquatic Facilities, Standard Model | | | 0 | N/A | \$ - | \$ - | 0% | \$ - | F1040.100 Notes: |
| F1040.300 | Special Facilities | No | Ice Rinks, Standard Model | | | 0 | N/A | \$ - | \$ - | 0% | \$ - | F1040.300 Notes: |

Use Row or Fractional Cost? Raw

Location Factor 1.00

Historic Factor 1.00

Markup % 60.0%

USER ENTER HERE

County missing from buildings list; enter on MN Buildings worksheet.

\$ 100.00 \$ 1,000.00 \$ 10.00 \$ 117.15

All costs are item costs, without factors or marking.

GENERAL NOTES:

| Code | Item Description | Unit | Quantity | Unit Price | Total Price | Remarks |
|------|------------------|------|----------|------------|-------------|---------|
| 101 | ... | ... | ... | ... | ... | ... |
| 102 | ... | ... | ... | ... | ... | ... |
| 103 | ... | ... | ... | ... | ... | ... |
| 104 | ... | ... | ... | ... | ... | ... |
| 105 | ... | ... | ... | ... | ... | ... |
| 106 | ... | ... | ... | ... | ... | ... |
| 107 | ... | ... | ... | ... | ... | ... |
| 108 | ... | ... | ... | ... | ... | ... |
| 109 | ... | ... | ... | ... | ... | ... |
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| 111 | ... | ... | ... | ... | ... | ... |
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| 118 | ... | ... | ... | ... | ... | ... |
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| 123 | ... | ... | ... | ... | ... | ... |
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| 200 | ... | ... | ... | ... | ... | ... |

| Code | Item Description | Unit | Quantity | Unit Price | Total Price | Remarks |
|------|------------------|------|----------|------------|-------------|---------|
| 201 | ... | ... | ... | ... | ... | ... |
| 202 | ... | ... | ... | ... | ... | ... |
| 203 | ... | ... | ... | ... | ... | ... |
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GENERAL NOTE